

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
JUNE 17, 2025 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of May 20, 2025
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. Doyle & Company – Financial Statements of December 31, 2024
12. BYLAWS & POLICIES
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Beach & District Ag Society – Agliplex Re-Opening Event
 - b. Alberta Emergency Management Agency – AEMA Local Authority Information Sessions Follow Up
 - c. Alberta Health Services – Indigenous Support Line
 - d. Alberta Municipal Affairs – Updated Third Party Advertising Guidelines for Local Elections in Alberta
 - e. Alberta Municipal Affairs – LAEA Amendments – Pre-Election Day Financial Disclosures
 - f. Alberta Municipal Affairs – Level of Service (Fire Service) Engagement
 - g. Alberta Municipalities – Upcoming Engagement on Alberta’s Police Funding Model
 - h. Alberta Municipalities – Nominate a Municipal Leader in Your Community
 - i. Alberta Municipalities – Preliminary Recommendations on Recall of a Municipal Elected Official
 - j. Community Futures Yellowhead East – CFYE AGM Meeting Package
 - k. Government of Alberta Police Review Commission – Police Review Commission Status Update
 - l. Lac Ste. Anne County – Lac Ste. Anne County Library Board Plan of Service Survey
 - m. Lac Ste. Anne Metis Community Association – Mamawihitowin Summer Event Invitation
 - n. MNP LLP – Alberta Police Funding Model Review Survey
 - o. MNP LLP – Alberta Police Funding Model Review Focus Group Session
 - p. Service Alberta & Red Tape Reduction – Proclamation of the Access to Information Act & Regulations
 - q. Summer Village of Sunset Point – Proposed Walking Trail Connection Improvement
 - r. Summer Village of Val Quentin – Alberta Community Partnership Grant – Time Extension Amendment
 - s. Summer Village of Val Quentin – Picnic in the Park Invitation
 - t. WILD Water Commission – Water Demand Management Measure A
 - u. Alberta Association of Police Governance – AAPG Special Purpose Committee Minutes
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach & District Ag Society – Polydays 2025 Request for Donations of Prizes
 - b. Alberta Beach & District Ag Society – Polydays 2025 Parade
 - c. MNP LLP – Alberta Police Funding Model Review Engagement Session
 - d. Moore Family – Michael Moore Memorial Plaque
16. NEW BUSINESS
 - a. Request for Decision – July 2025 Council Meetings
17. QUESTION PERIOD
18. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.**

PRESENT:

- Mayor..... Kelly Muir
- Deputy Mayor Bill Love
- CouncillorDebbie Durocher
- CouncillorTara Elwood
- CouncillorDaryl Weber
- CAOKathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

- 14.v Alberta Treasury Board & Finance – Borrowing Notice July 2025
- 14.w Yellowhead Regional Library – YRL 2024 Annual Report
- 15.e Alberta Beach & District Ag Society – Polynesian Days 2025 Sponsorship
- 15.f Alberta Beach & District Museum – Signage for Alberta Beach Heritage Village & Museum

ADOPTION OF AGENDA:

MOTION #072-25

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF APRIL 15, 2025:

MOTION #073-25

MOVED BY Deputy Mayor Love that the minutes of the Regular Council meeting held on April 15, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

MICHELLE JONES, COMMUNITY FUTURES YELLOWHEAD EAST – CFYE ANNUAL REPORT PRESENTATION:

Michelle Jones of Community Futures Yellowhead East attended the meeting to present the CFYE 2024-2025 Annual Review which included background information on the organization and how CFYE helps communities thrive economically to create economic sustainability within the region. CFYE supports entrepreneurs through the delivery of a variety of services from strategic economic planning, technical and advisory services for businesses, and loans to small and medium sized enterprises. Michelle also reported that CFYE was awarded a grant from the Northern and Regional Economic Development Program in support of their 3 Year Investment Attraction Marketing Strategy, the project consists of hiring a full-time Investment Attraction Marketing Strategist to work with the municipal partners to provide economic development support, small business growth, training and sustainability as well as regional collaboration, investment attraction and marketing. Mayor Muir thanked Michelle for attending the meeting and presenting the CFYE annual review.

MOTION TO ACCEPT COMMUNITY FUTURES YELLOWHEAD EAST PRESENTATION:

MOTION #074-25

MOVED BY Councillor Durocher that the Community Futures Yellowhead East 2024-2025 Annual Report presentation be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #075-25

MOVED BY Mayor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

2

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.**

FINANCIAL REPORTS:

2025 BUDGET:

MOTION #076-25

MOVED BY Councillor Durocher that the 2025 Budget be approved as presented.

CARRIED UNANIMOUSLY

2025 COST OF LIVING ALLOWANCE:

MOTION #077-25

MOVED BY Deputy Mayor Love that a 2.5% cost of living allowance be approved and further that the increase be retroactive to January 1, 2025.

CARRIED

BYLAWS & POLICIES:

BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:

MOTION TO APPROVE SECOND READING OF BYLAW #299-25:

MOTION #078-25

MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures for public hearings held during Regular and Special Council meetings be read a second time as amended.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #299-25:

MOTION #079-25

MOVED BY Councillor Elwood that Bylaw #299-25 be read a third & final time.

CARRIED UNANIMOUSLY

BYLAW # 300-25 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2025:

MOTION TO APPROVE FIRST READING OF BYLAW #300-25:

MOTION #080-25

MOVED BY Mayor Muir that Bylaw #300-25, being a bylaw to authorize the rates of taxation for 2025 be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #300-25:

MOTION #081-25

MOVED BY Deputy Mayor Love that Bylaw #300-25 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #300-25:

MOTION #082-25

MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #300-25.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #300-25:

MOTION #083-25

MOVED BY Councillor Durocher that Bylaw #300-25 be read a third & final time.

CARRIED UNANIMOUSLY

GENERAL VILLAGE POLICY #G.2.9 COUNCIL REMUNERATION POLICY:

MOTION TO APPROVE GENERAL VILLAGE POLICY #G.2.9:

MOTION #084-25

MOVED BY Deputy Mayor Love that General Village Policy #G.2.9 Council Remuneration Policy be amended as presented.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR ELWOOD:

Councillor Elwood reported on the following:
Alberta Beach Library new water well drilling.
AACPO Conference held May 5-7, 2025.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach & District Museum & Archives meetings held on March 19 & April 16, 2025.
Lake Isle & Lac Ste. Anne Stewardship Society meetings held on April 29, 2025.

3

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.**

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Alberta Beach Museum Church meeting held on April 16, 2025.
Community Futures Yellowhead East meetings held on April 17 & May 15, 2025.
Lac Ste. Anne Foundation meetings held on April 28 & 29, 2025.
Trivillage Regional Sewer Services Commission meeting held on May 14, 2025.

DEPUTY MAYOR LOVE:

Deputy Mayor Love reviewed and submitted report on the following meeting:
Highway 43 East Waste Commission meeting held on April 22, 2025.

MAYOR MUIR:

Mayor Muir reviewed and submitted reports on the following meetings:
Lac Ste. Anne County Regional Municipalities meeting held on May 9, 2025.
Trivillage Regional Sewer Services Commission meeting held on May 14, 2025.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #085-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH LION’S CLUB – INVOICE FOR FIRE RESCUE INTERNATIONAL RESPONSE:

A letter was received from the Alberta Beach & District Lion’s Club advising that the Lion’s Club will not be paying the invoice for Fire Rescue International response to the accident on the ice on February 16, 2025.

ALBERTA BEACH MUSEUM – HISTORY OF COMMUNITIES SURROUNDING LAC STE. ANNE:

Correspondence was received from the Alberta Beach & District Museum regarding the history of communities surrounding Lac Ste. Anne and their storyboard project, further requesting that members from each community form a committee to brainstorm ideas.

ALBERTA EMERGENCY MANAGEMENT AGENCY – REVISED ALBERTA ESS FRAMEWORK:

Correspondence was received from Alberta Emergency Management Agency regarding the release of the revised Alberta Emergency Social Services (ESS) Framework.

ALBERTA MUNICIPAL AFFAIRS LETTER TO DAVE IVES REGARDING THE PROVINCIAL FIRE LIAISON COMMITTEE:

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

MOTION #086-25

MOVED BY Mayor Muir that Council provide a response to Alberta Municipal Affairs requesting the reasons why David Ives application to the Provincial Fire Liaison Committee was not successful.
CARRIED UNANIMOUSLY

ALBERTA MUNICIPALITIES – ABMUNIS ANALYSIS OF BILL 50, MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT, 2025:

Alberta Municipalities forwarded their analysis of Bill 50, the Municipal Affairs Statutes Amendment Act, 2025.

ALBERTA MUNICIPALITIES – ABMUNIS REP - REGULATORY PROCESSES FOR AGGREGATE EXTRACTION TASK FORCE:

Alberta Municipalities forwarded letter advising on the nomination of Councillor Elwood as the ABmunis representative appointed to the Regulatory Processes for Aggregate Extraction Task Force.

ALBERTA MUNICIPALITIES – SUMMER 2025 MUNICIPAL LEADERS’ CAUCUS:

Correspondence was received from Alberta Municipalities regarding the Summer 2025 Municipal Leaders Caucus being held in various locations between June 11–26, 2025.

ALBERTA MUNICIPALITIES – ALBERTA DAY 2025:

Correspondence was received from Alberta Municipalities on behalf of Alberta Culture regarding Alberta Day recently established on September 1st to celebrate who we are as Albertans and what we can achieve together and further that the Government of Alberta is providing funding through Alberta Municipalities to celebrate Alberta Day events between August 29 and September 1, 2025 and is encouraging municipalities to submit an expression of interest application.

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.**

ALBERTA POLICE FUNDING MODEL REVIEW – REVIEW OF ALBERTA POLICE FUNDING:
Correspondence was received regarding the Government of Alberta’s commitment to conducting a review of the Police Funding Model to advise that in the coming weeks MNP LLP, the independent accounting and consulting firm engaged to conduct the review will provide several opportunities to participate and provide feedback in the review.

ALBERTA POLICE REVIEW COMMISSION – POLICE REVIEW COMMISSION STATUS UPDATE:
Correspondence was received regarding the amendments to the Police Act coming into force later this year, further to advise that the Police Review Commission will independently investigate serious incidents, statutory offences and public complaints involving Alberta police and peace officers.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – ASVA’S 67TH ANNUAL CONFERENCE:
Correspondence was received from the Association of Summer Villages of Alberta regarding registration for ASVA 67th Annual Conference being held in Edmonton on October 16 & 17, 2025. Administration advised they will prepare a basket of promotional products for their silent auction.

COMMUNITY FUTURES YELLOWHEAD EAST – CFYE GRANT PRESS RELEASE:
Correspondence was received from Community Futures Yellowhead East to announce they have been awarded a grant from the Northern and Regional Economic Development Program in support of their Investment Attraction Marketing Strategy.

COMMUNITY FUTURES YELLOWHEAD EAST – CFYE 3 YEAR INVESTMENT ATTRACTION MARKETING STRATEGY:
Correspondence was received from Community Futures Yellowhead East advising on the final approval to proceed with CFYE’s 3 Year Investment Attraction Marketing Strategy.

CONNECT MOBILITY – FIBER INTERNET DOOR TO DOOR MARKETING CAMPAIGN:
Correspondence was received from Connect Mobility to provide an update and advise on their fiber internet door to door marketing campaign.

FIRE RESCUE INTERNATIONAL – 2024 STATS PRESENTATION:
The 2024 Yearend Statistics Power Point presentation was received from Fire Rescue International.

JASPER COMMUNITY TEAM SOCIETY – THANK YOU FOR SUPPORT:
Correspondence was received from Jasper Community Team Society to thank Council for the financial support.

LAC STE. ANNE COUNTY – COUNTY CAO LEADERSHIP TRANSITION:
A media release was received from Lac Ste. Anne County announcing that Mike Primeau is no longer serving as the County Chief Administrative Officer.

LAC STE. ANNE COUNTY – INTERIM CAO APPOINTMENT:
A media release was received from Lac Ste. Anne County announcing the Interim Chief Administrative Officer appointment of Trista Court.

STRONGER TOGETHER LIBRARY CONFERENCE – REGISTRATION NOW OPEN:
Correspondence was received regarding the Stronger Together Library Conference being held on October 8-9, 2025 in Edmonton.

MOTION #087-25
MOVED BY Councillor Elwood that Council approves Councillor Weber to attend the Stronger Together Library Conference on October 8-9, 2025 in Edmonton.

CARRIED UNANIMOUSLY

ALBERTA ASSOCIATION OF POLICE GOVERNANCE – THE 2012 MORDEN REPORT:
Correspondence was received from the Alberta Association of Police Governance regarding the AAPG Conference & AGM and further to share the 2012 ‘Morden Report’, an “independent civilian review into matters relating to the G20 summit” for information.

ALBERTA MUNICIPAL AFFAIRS – 2025 LOCAL GOVERNMENT FISCAL FRAMEWORK (LGFF) ALLOCATIONS:
A letter was received from Alberta Municipal Affairs regarding the 2025 Local Government Fiscal Framework (LGFF) capital and operating allocations.

ALBERTA TREASURY BOARD & FINANCE – BORROWING NOTICE JULY 2025:
Correspondence was received from the Alberta Treasury Board & Finance regarding the borrowing notice for the July 2025 intake for the loans to local authorities.

YELLOWHEAD REGIONAL LIBRARY – YRL 2024 ANNUAL REPORT:
Correspondence was received from the Yellowhead Regional Library which included the YRL 2024 Annual Report.

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.**

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #088-25

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH & DISTRICT AG SOCIETY – INVITATION TO MAYOR FOR AGLIPEX RE-OPENING EVENT

MOTION #089-25

MOVED BY Councillor Weber that Council approves that Mayor Muir attend the Agliplex re-opening event on June 21, 2025.

CARRIED UNANIMOUSLY

ALBERTA COLLEGE OF FAMILY PHYSICIANS – CELEBRATE WORLD FAMILY DOCTOR DAY PROCLAMATION

MOTION #090-25

MOVED BY Deputy Mayor Love that Council supports the Family Doctor Day proclamation in Alberta Beach to recognize and appreciate family doctors and primary health care providers for their dedication and compassion and the vital role family doctors play in the lives of Albertans.

CARRIED UNANIMOUSLY

ALBERTA SENIORS – SENIORS WEEK 2025 PROCLAMATION:

MOTION #091-25

MOVED BY Mayor Muir that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 2-8, 2025 to be Seniors' Week in Alberta Beach.

CARRIED UNANIMOUSLY

NATIONAL PUBLIC WORKS WEEK PROCLAMATION:

MOTION #092-25

MOVED BY Councillor Elwood that Council approves the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 18-24, 2025.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT AG SOCIETY – POLYNESIAN DAYS 2025 SPONSORSHIP:

MOTION #093-25

MOVED BY Councillor Durocher that Council approves to purchase a Polynesian Days 2025 Gold Sponsorship Package in the amount of \$1,250.00 from the Alberta Beach Ag Society.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

MOTION #094-25

MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

CARRIED UNANIMOUSLY

NEW BUSINESS: None.

QUESTION PERIOD:

A brief discussion was held on the following topics: the fire smart program and the Alberta Beach boat launch.

ADJOURNMENT:

The meeting adjourned at 9:10 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

CAO REPORT – ACTION LIST**MAY 2025****COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

STRONGER TOGETHER LIBRARY CONFERENCE – REGISTRATION NOW OPEN:

May20/25 MOVED BY Councillor Elwood that Council approves Councillor Weber to attend the Stronger Together Library Conference on October 8-9, 2025 in Edmonton.

ALBERTA BEACH AG SOCIETY – INVITATION TO MAYOR FOR AGLIPEX RE-OPENING EVENT

May20/25 MOVED BY Councillor Weber that Council approves that Mayor Muir attend the Agliplex re-opening event on June 21, 2025.

ADMINISTRATION:

2025 TAX RECOVERY PUBLIC AUCTION:

Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.

Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

Apr.15/25 The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. and further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

MUTUAL AID AGREEMENTS:

Jan.21/25 MOVED BY Councillor Elwood that Council approves to request mutual aid agreements with Lac Ste. Anne County; Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; Alexander First Nation; and Alexis Nakota Sioux Nation.

Feb.18/25 Request letters have been sent & responses have been received as follows: Alexander First Nation mutual aid agreement has been completed, Lac Ste. Anne County Council accepted the request for information, & once their fire agreements are in place with the other municipalities that joined them, they will reach out (March is the timeframe for setting up) & Parkland County denied mutual aid agreement.

Mar.18/25 Draft agreements have been sent to Westlock County, Lac Ste. Anne County and Alexis.

Sturgeon County has advised they have mutual aid agreement with LSAC and requested that any requests for assistance be requested through LSAC.

Mar.18/25 Mayor Muir & Councillor Elwood are scheduled to attend Parkland County Council meeting on Apr.15/25.

Apr.15/25 Lac Ste. Anne County is redrafting a mutual aid agreement.

Letter was received from Yellowhead County in response to the request for a Mutual Aid Agreement for fire and emergency services to advise that Council denied the request as Alberta Beach does not border Yellowhead County and could be better served by adjacent municipalities.

May20/25 Trista Court of LSAC is working on the agreement & Councillor Elwood is working on agreement with Alexis.

CONNECT MOBILITY – LEASE:

Feb.18/25 MOVED BY Councillor Durocher that Council approves a lease with Connect Mobility for space in the administration building for their fiber internet equipment in exchange for free internet for administration and public works subject to Connect Mobility being responsible for the power consumption on their equipment.

Mar.18/25 Notice was sent to Connect Mobility.

BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:

Apr.15/25 MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures to be followed for public hearings held during Regular and Special Council meetings be read a first time.

May20/25 MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures for public hearings held during Regular and Special Council meetings be read a second time as amended.

MOVED BY Councillor Elwood that Bylaw #299-25 be read a third & final time.

ALBERTA MUNICIPAL AFFAIRS – LAEA VOTER ASSIST TERMINALS:

Apr.15/25 A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the changes to the *Local Authority Elections Act* and the use of voter assist terminals. Councillor Elwood requested administration prepare a bylaw for the use of voter assist terminals.

AB PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE PROGRAM:

Apr.15/25 A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

May20/25 A letter was sent to AB Public Safety to inquire on why the application was not successful.

2025 BUDGET:

May20/25 MOVED BY Councillor Durocher that the 2025 Budget be approved as presented.

2025 COST OF LIVING ALLOWANCE:

May20/25 MOVED BY Deputy Mayor Love that a 2.5% cost of living allowance be approved and further that the increase be retroactive to January 1, 2025.

BYLAW #300-25 A BYLAW TO AUTHORIZE THE RATES OF TAXATION FOR 2025:

May20/25 MOVED BY Mayor Muir that Bylaw #300-25, being a bylaw to authorize the rates of taxation for 2025 be read a first time.

MOVED BY Deputy Mayor Love that Bylaw #300-25 be read a second time.

MOVED BY Councillor Weber that unanimous consent be given to proceed to third reading of Bylaw #300-25.

MOVED BY Councillor Durocher that Bylaw #300-25 be read a third & final time.

GENERAL VILLAGE POLICY #G.2.9 COUNCIL REMUNERATION POLICY:

May20/25 MOVED BY Deputy Mayor Love that General Village Policy #G.2.9 Council Remuneration Policy be amended as presented.

ALBERTA MUNICIPAL AFFAIRS LETTER TO DAVE IVES REGARDING THE PROVINCIAL FIRE LIAISON COMMITTEE:

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

May20/25 MOVED BY Mayor Muir that Council provides a response to Alberta Municipal Affairs requesting the reasons why David Ives' application to the Provincial Fire Liaison Committee was not successful.

WORLD FAMILY DOCTOR DAY PROCLAMATION

May20/25 MOVED BY Deputy Mayor Love that Council supports the Family Doctor Day proclamation in Alberta Beach to recognize and appreciate family doctors and primary health care providers for their dedication and compassion and the vital role family doctors play in the lives of Albertans.

SENIORS WEEK 2025 PROCLAMATION:

May20/25 MOVED BY Mayor Muir that in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, Council hereby declares June 2-8, 2025 to be Seniors' Week in Alberta Beach.

NATIONAL PUBLIC WORKS WEEK PROCLAMATION:

May20/25 MOVED BY Councillor Elwood that Council approves the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 18-24, 2025.

ALBERTA BEACH AG SOCIETY – POLYNESIAN DAYS 2025 SPONSORSHIP:

May20/25 MOVED BY Councillor Durocher that Council approves to purchase a Polynesian Days 2025 Gold Sponsorship Package in the amount of \$1,250.00 from the Alberta Beach Ag Society.

ALBERTA BEACH MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

May20/25 MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

PUBLIC WORKS:**MICHAEL WELLER – 47A AVENUE DRAINAGE:**

Oct.15/24 MOVED BY Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

11.a

DOYLE & COMPANY
CHARTERED PROFESSIONAL
ACCOUNTANTS

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

May 27, 2025

ALBERTA BEACH
Box 278
Alberta Beach Alberta T0E 0A0

Attention: Kathy Skwarchuk, Chief Administrative Officer

Dear Kathy:

Re: December 31, 2024 fiscal year-end

We are pleased to enclose the following:

FINANCIAL STATEMENTS

One electronic copy of the audited financial statements for the year ended December 31, 2024.

Please satisfy yourself as to the accuracy and completeness of the information in the financial statements. Destroy all previous "Draft" copies of the financial statements issued by our office, to ensure that there are not two different versions in circulation.

We have submitted a copy of the audited financial statements to Alberta Municipal Affairs on your behalf.

OTHER MATTERS

We are also enclosing the following:

1. One copy of the trial balance and of the adjusting journal entries to be retained in your files.
2. One copy of the 2024 FIR including the audit report.

ALBERTA BEACH

May 27, 2025

3. One copy of the oversight report letter.
4. One copy of the management letter.
5. Our Invoice No. 27954 in the amount of \$14,700 for accounting services rendered.

Should you have any questions regarding the foregoing, please do not hesitate to contact our office.

Yours truly,

DOYLE & COMPANY



Steven Kim, CPA
SK/br

Enclosures

Alberta Beach
Financial Statements
December 31, 2024

Alberta Beach

CONTENTS

	<u>Page</u>
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	1
INDEPENDENT AUDITOR'S REPORT	2 - 3
FINANCIAL STATEMENTS	
Statement of Financial Position	4
Statement of Operations	5
Statement of Change in Net Financial Assets	6
Statement of Cash Flows	7
Schedule of Changes in Accumulated Operating Surplus - Schedule 1	8
Schedule of Tangible Capital Assets - Schedule 2	9
Schedule of Property and Other Taxes - Schedule 3	10
Schedule of Government Transfers - Schedule 4	11
Schedule of Expenses by Object - Schedule 5	12
Schedule of Segmented Disclosure - Schedule 6	13
Notes to Financial Statements	14 - 23

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach (the "Organization") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Organization's financial position as at December 31, 2024 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Organization Council carries out its responsibilities for review of the financial statements principally through its meeting with management. This Council meets regularly with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Organization Council has approved the financial statements.

The financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by the Organization. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Kathy Skwarchuk

Chief Administrative Officer

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

INDEPENDENT AUDITOR'S REPORT

To the Members of Council

Opinion

We have audited the financial statements of Alberta Beach (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

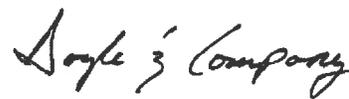
Debt Limit Regulation

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Organization's debt limit can be found in Note 6.

Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 10.

April 15, 2025
11210 - 107 Avenue NW
Edmonton, Alberta T5H 0Y1



Chartered Professional Accountants

Alberta Beach
Statement of Financial Position
As at December 31, 2024

	2024	2023
	\$	\$
FINANCIAL ASSETS		
Cash and temporary investments (Note 2)	216,536	884,250
Restricted cash (Note 2)	1,594,879	945,674
Receivables		
Taxes and grants in place of taxes (Note 3)	280,675	328,286
Trade and other receivables (Note 3)	592,878	224,172
Supplies for resale inventory	13,479	12,368
	2,698,447	2,394,750
LIABILITIES		
Accounts payable and accrued liabilities	151,335	109,101
Deposit liabilities	18,742	19,622
Deferred revenue (Note 4)	268,726	60,591
Asset retirement obligation (Note 5)	215,279	204,500
	654,082	393,814
NET FINANCIAL ASSETS	2,044,365	2,000,936
NON-FINANCIAL ASSETS		
Tangible capital assets (Schedule 2)	7,229,179	7,274,502
Prepaid expenses	49,543	51,046
	7,278,722	7,325,548
ACCUMULATED OPERATING SURPLUS (Schedule 1, Note 9)	9,323,087	9,326,484

Commitments - Note 12

The accompanying notes form part of these financial statements.

Alberta Beach
Statement of Operations
For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
REVENUE			
Net municipal taxes (Schedule 3)	2,002,251	2,001,143	1,984,075
Campground user fees	339,800	331,740	312,315
Other user fees and sale of goods	7,800	28,839	31,193
Sales to other governments	28,000	25,177	28,270
Franchise fees	90,000	104,271	95,942
Government transfers for operating (Schedule 4)	67,561	67,561	67,290
Local government transfers	113,164	11,000	11,000
Licenses and permits	3,500	5,420	3,480
Fines	65,337	57,766	68,648
Penalties and costs of taxes	73,000	86,445	84,833
Investment income	75,000	89,802	92,809
Rental	133,300	134,336	125,599
Other	35,000	11,317	10,000
Total Revenue	3,033,713	2,954,817	2,915,454
EXPENSES			
General government			
Administration	559,500	550,389	525,960
Assessment services	24,850	24,847	24,447
Legislative	109,910	96,541	93,620
Protective services			
Ambulance	14,000	12,266	11,935
Bylaws enforcement	268,515	216,975	228,197
Fire department	169,625	161,391	142,761
Transportation services			
Public works	540,200	494,733	371,244
Roads, streets, walks, lighting	171,000	170,607	170,984
Planning and development			
Planning and development	29,150	26,549	23,126
Recreation and culture			
Alberta Beach boat launch and wharf	25,000	2,473	1,057
Campground	132,500	134,136	117,840
Recreation & facilities	129,039	122,416	116,831
Environmental services			
Water supply & distribution	79,518	79,518	85,770
Wastewater treatment and disposal	612,906	612,906	577,230
Waste management	128,000	104,920	110,366
Total Expenses	2,993,713	2,810,667	2,601,368
EXCESS OF REVENUE OVER EXPENSES			
BEFORE OTHER REVENUE AND EXPENSES	40,000	144,150	314,086
OTHER REVENUE AND (EXPENSES)			
Amortization of tangible capital assets	(65,000)	(384,393)	(389,178)
Gain on sale of tangible capital assets	25,000	19,835	116,285
Government transfers for capital (Schedule 4)	320,000	227,790	372,764
Accretion expense	-	(10,779)	(4,010)
EXCESS (DEFICIT) OF REVENUE OVER EXPENSES	320,000	(3,397)	409,947
ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR		9,326,484	8,916,537
ACCUMULATED OPERATING SURPLUS, END OF YEAR		9,323,087	9,326,484

The accompanying notes form part of these financial statements.

Alberta Beach
Consolidated Statement of Change in Net Financial Assets
For the year ended December 31, 2024

	2024 Budget (Unaudited)	2024 Actual	2023 Actual
	\$	\$	\$
EXCESS OF REVENUES OVER EXPENSES	320,000	(3,397)	409,947
Acquisition of tangible capital assets	(320,000)	(469,709)	(692,018)
Proceeds on disposal of tangible capital assets	-	150,474	178,405
Amortization of tangible capital assets	-	384,393	389,178
(Gain) loss on sale of tangible capital assets	-	(19,835)	(116,285)
Decrease (increase) in prepaid expenses	-	1,503	7,342
	(320,000)	46,826	(233,378)
INCREASE (DECREASE) IN NET ASSETS	-	43,429	176,569
NET FINANCIAL ASSETS, BEGINNING OF YEAR	-	2,000,936	1,824,367
NET FINANCIAL ASSETS, END OF YEAR	-	2,044,365	2,000,936

The accompanying notes form part of these financial statements.

Alberta Beach
Statement of Cash Flows
For the year ended December 31, 2024

	2024	2023
	\$	\$
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenue over expenses	(3,397)	409,947
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	384,393	389,178
(Gain) loss on sale of tangible capital assets.	(19,835)	(116,285)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	47,611	(78,355)
Decrease (increase) in trade and other receivables	(368,706)	102,590
Decrease (increase) in supplies for resale inventory	(1,111)	(425)
Decrease (increase) in prepaid expenses	1,503	7,342
Increase (decrease) in accounts payables and accrued liabilities	42,234	7,557
Increase (decrease) in deposit liabilities	(880)	1,680
Increase (decrease) in deferred revenue	208,135	(118,021)
Cash provided by operating transactions	289,947	605,208
CAPITAL		
Proceeds on sale of tangible capital assets	150,474	178,405
Acquisition of tangible capital assets	(469,709)	(692,018)
Asset retirement obligation recognized	10,779	204,500
Cash applied to capital transactions	(308,456)	(309,113)
INVESTING		
Decrease (increase) in restricted cash	(649,205)	1,333
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	(667,714)	297,428
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	884,250	586,822
CASH AND CASH EQUIVALENTS, END OF YEAR	216,536	884,250

The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Changes in Accumulated Operating Surplus - Schedule 1

For the year ended December 31, 2024

	Unrestricted Surplus \$	Internally Restricted Surplus \$	Equity in Tangible Capital Assets \$	2024 \$	2023 \$
Balance, Beginning of Year	681,469	1,575,013	7,070,002	9,326,484	8,916,537
Excess of revenue over expenses	(3,397)	-	-	(3,397)	409,947
Unrestricted funds designated for future use	(155,500)	155,500	-	-	-
Restricted funds used for tangible capital assets	-	(103,164)	103,164	-	-
Current years funds used for tangible capital assets	(366,545)	-	366,545	-	-
Disposal of tangible capital assets	248,242	-	(248,242)	-	-
Annual amortization expenses	384,393	-	(384,393)	-	-
Accumulated amortization on disposed tangible capital assets	(117,603)	-	117,603	-	-
Asset retirement obligation recognized	10,779	-	(10,779)	-	-
Change in accumulated surplus	369	52,336	(56,102)	(3,397)	409,947
Balance, End of Year	681,838	1,627,349	7,013,900	9,323,087	9,326,484

21

The accompanying notes form part of these financial statements.

Alberta Beach
Schedule of Tangible Capital Assets - Schedule 2

For the year ended December 31, 2024

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2024	2023
	\$	\$	\$	\$	\$	\$	\$	\$
COST:								
Balance, Beginning of Year	1,349,990	684,575	3,247,709	7,248,970	976,236	127,537	13,635,017	13,223,489
Acquisition of tangible capital assets	-	-	-	227,790	192,919	49,000	469,709	692,018
Disposal of tangible capital assets	-	-	-	-	(143,555)	(104,687)	(248,242)	(280,490)
Balance, End of Year	1,349,990	684,575	3,247,709	7,476,760	1,025,600	71,850	13,856,484	13,635,017
ACCUMULATED AMORTIZATION:								
Balance, Beginning of Year	-	544,969	1,047,752	3,914,184	754,369	99,241	6,360,515	6,189,707
Annual amortization	-	14,153	64,728	270,529	30,248	4,735	384,393	389,178
Accumulated amortization on disposals	-	-	-	-	(24,076)	(93,527)	(117,603)	(218,370)
Balance, End of Year	-	559,122	1,112,480	4,184,713	760,541	10,449	6,627,305	6,360,515
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,349,990	125,453	2,135,229	3,292,047	265,059	61,401	7,229,179	7,274,502
2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,349,990	139,606	2,199,957	3,334,786	221,867	28,296		7,274,502

22

The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Property and Other Taxes - Schedule 3

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
TAXATION			
Real property taxes	2,308,915	2,307,642	2,255,679
Sewer revitalization levy	244,800	244,800	244,800
	2,553,715	2,552,442	2,500,479
REQUISITIONS			
Alberta School Foundation Fund	503,166	503,166	477,125
Designated Industrial	165	-	-
Lac Ste Anne Foundation	48,133	48,133	39,279
	551,464	551,299	516,404
NET MUNICIPAL TAXES	2,002,251	2,001,143	1,984,075

The accompanying notes form part of these financial statements.

Alberta Beach
Schedule of Government Transfers - Schedule 4
For the year ended December 31, 2024

	2024 Budget (Unaudited)	2024 Actual	2023 Actual
	\$	\$	\$
<u>TRANSFERS FOR OPERATING</u>			
Provincial Government - MSI Grant	42,420	42,420	42,420
Provincial Government - FCSS Grant	25,141	25,141	24,870
	67,561	67,561	67,290
<u>TRANSFERS FOR CAPITAL</u>			
Provincial Government - MSI Grant	320,000	227,790	372,764
TOTAL GOVERNMENT TRANSFERS	387,561	295,351	440,054

The accompanying notes form part of these financial statements.

Alberta Beach

Schedule of Expenses by Object - Schedule 5

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
EXPENSES BY OBJECT			
Salaries, wages and benefits	896,710	920,504	886,669
Contracted and general services	1,138,408	784,286	658,085
Materials, goods, and utilities	576,098	414,159	392,446
Transfers to local boards and agencies	702,497	702,497	668,178
Amortization of tangible capital assets	65,000	384,393	389,178
TOTAL EXPENSES	3,378,713	3,205,839	2,994,556

The accompanying notes form part of these financial statements.

Alberta Beach
Schedule of Segmented Disclosure - Schedule 6
For the year ended December 31, 2024

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	2024
	\$	\$	\$	\$	\$	\$	\$
REVENUE							
Net municipal taxes	1,756,343	-	-	-	-	244,800	2,001,143
Operating government transfers	42,420	-	-	-	36,141	-	78,561
User fees and sales of goods	22,009	45,337	12,230	-	331,740	-	411,316
Investment income	89,802	-	-	-	-	-	89,802
Other revenue	215,428	67,576	76,741	4,250	10,000	-	373,995
	2,126,002	112,913	88,971	4,250	377,881	244,800	2,954,817
EXPENSES							
Salaries, wages and benefits	446,199	117,683	350,122	-	-	6,500	920,504
Contracted and general services	216,475	221,686	86,875	26,058	128,988	104,204	784,286
Materials, goods and utilities	19,882	51,263	228,343	491	111,480	2,700	414,159
Transfers to local boards and agencies	-	-	-	-	18,557	683,940	702,497
Balance, End of Year	682,556	390,632	665,340	26,549	259,025	797,344	2,821,446
NET REVENUE, BEFORE AMORTIZATION AND OTHER	1,443,446	(277,719)	(576,369)	(22,299)	118,856	(552,544)	133,371
Gain on disposal of tangible capital assets	-	9,000	10,835	-	-	-	19,835
Capital government transfers	-	-	209,721	-	-	18,069	227,790
Amortization	(11,388)	(12,367)	(330,894)	-	(18,069)	(11,675)	(384,393)
NET REVENUE	1,432,058	(281,086)	(686,707)	(22,299)	100,787	(546,150)	(3,397)

The accompanying notes form part of these financial statements.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

DESCRIPTION OF OPERATIONS

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed or goods have yet to be provided. Revenue is recognized in the period when the related expenses are incurred, services performed/goods provided or the tangible capital assets are acquired.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian Accounting Standards for Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of the tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(d) Valuation of Financial Assets and Liabilities

The financial assets and liabilities are measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash and temporary investments	Cost and amortized cost
Trade and other receivables	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost

(e) Cash and Temporary Investments

Cash and temporary investments consists of bank deposits and savings accounts with a term of three (3) months or less.

(f) Investments

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations.

Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments.

When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(g) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) Supplies for Resale Inventory

Supplies held for resale is recorded at the lower of cost or net realizable value. The inventory is accounted for by using the first-in-first-out (FIFO) method.

(i) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(j) Revenue Recognition

Revenue from transactions with no performance obligation is recognized at realizable value when Alberta Beach has the authority to claim or retain an inflow of economic resource and identifies a past transaction or event giving rise to an asset.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(j) Revenue Recognition - continued

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payer. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance, those which result in a continued performance obligation over time are recognized over the period of the license or permit as the performance obligation is satisfied.

(k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

(j) Non-Financial Assets

i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Buildings	25-50
Engineered structures	10-75
Land Improvements	10-25
Machinery and equipment	5-20
Vehicles	10

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(m) Asset Retirement

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the municipality to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the municipality reviews the carrying amount of the liability. The municipality recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The municipality continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

(n) Deferred Revenues

Deferred revenues represent government transfers, donations, and other amounts which have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when revenue recognition criteria have been met. Interest earned on deferred revenues, reserves, and offsite levies are calculated using an average investing earnings monthly.

2. CASH AND TEMPORARY INVESTMENTS

	2024	2023
	\$	\$
Cash and temporary investments	216,536	884,250
Restricted cash	1,594,879	945,674
	1,811,415	1,829,924

Council has designated funds of \$1,627,349 (2023 - \$1,575,013) for operating and capital reserves. See (Note 9) for details.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

3. RECEIVABLES

	2024	2023
	\$	\$
i) Taxes and grants in place of taxes		
Current taxes and grants in place of taxes	150,271	213,744
Arrears taxes	130,404	114,542
	280,675	328,286
ii) Trade and other receivables		
Trade and other receivables	583,731	204,054
Goods and services tax receivable	15,457	26,428
	599,188	230,482
Less: Allowance for doubtful accounts	6,310	6,310
	592,878	224,172

4. DEFERRED REVENUE

	Opening	Received	Recognized	2024	2023
	\$	\$	\$	\$	\$
Alberta Community Partnership Grant (ACP)	27,144	1,412	-	28,556	27,144
Beachwave Park Funds	-	21,849	-	21,849	-
Donation for Trail System	1,000	-	-	1,000	1,000
Family and Community Support Services (FCSS)	-	3,518	-	3,518	-
LSA Drainage Funds Grant	-	10,303	-	10,303	-
LSA Recreation and Cultural Grant	1,500	-	-	1,500	1,500
Local Government Fiscal Framework - C (LGFF)	-	173,127	-	173,127	-
Municipal Sustainability Initiative (MSI) - Capital	30,947	-	30,947	-	30,947
Tax Sale Surplus	-	28,873	-	28,873	-
	60,591	239,082	30,947	268,726	60,591

Local Government Fiscal Framework (LGFF)

Funding in the amount of \$312,056 was received in the current year from the Local Government Fiscal Framework. The \$269,636 was from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement.

The remaining \$42,420 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

5. ASSET RETIREMENT OBLIGATION

The municipality owns buildings which contain asbestos and, therefore, the municipality is legally required to perform abatement activities upon renovation or demolition of the buildings. Abatement activities include handling and disposing of the asbestos in a prescribed manner when it is disturbed. Undiscounted future cash flows expected are an abatement cost in year 2048 of \$511,250. The estimated total liability of \$215,279 is based on the sum of discounted future cash flows for abatement activities using a discount rate of 6% and assuming annual inflation of 2%. It is management's opinion that these assumptions are reasonable in the circumstance as at December 31, 2024. The municipality has not designated assets for settling the abatement activities.

	2024	2024 January 1
	\$	\$
Balance, beginning of year	204,500	200,490
Accretion expense	10,779	4,010
Estimated total liability	215,279	204,500

6. DEBT LIMIT

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach are to be disclosed as follow:

	2024	2023
	\$	\$
Total Debt Limit	4,461,978	4,547,609
Total Debt	-	-
Amount of debt limit unused	4,461,978	4,547,609
Debt Service Limit	743,663	757,935
Debt Service	-	-
Amount of debt service limit unused	743,663	757,935

The debt limit is calculated at 1.5 times revenue of the municipality excluding transfers from the governments of Alberta and Canada for the purposes of capital (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

Total debt includes long-term debt less debt charges recoverable. Debt servicing includes principle and interest payments due on long-term debt in the 12 months subsequent to year-end less amounts that are recoverable.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

7. TANGIBLE CAPITAL ASSETS	2024	2023
	\$	\$
Net Book Value		
Land	1,349,990	1,349,990
Land improvements	125,453	139,606
Buildings	2,135,229	2,199,957
Engineering structures	3,292,047	3,334,786
Machinery and equipment	265,059	221,867
Vehicles	61,401	28,296
	7,229,179	7,274,502

8. EQUITY IN TANGIBLE CAPITAL ASSETS	2024	2023
	\$	\$
Tangible capital assets (Schedule 2)	13,856,484	13,635,017
Accumulated amortization (Schedule 2)	(6,627,305)	(6,360,515)
Asset retirement obligation (Note 5)	(215,279)	(204,500)
	7,013,900	7,070,002

9. ACCUMULATED OPERATING SURPLUS	2024	2023
	\$	\$
Accumulated operating surplus consists of unrestricted and internally restricted amounts and equity in tangible capital assets as follows:		
Unrestricted surplus	681,838	681,469
Internally restricted surplus		
Operating reserves		
Economic development - 100 Year	7,296	7,296
Tax rate stabilization	187,907	187,907
Insurance proceeds - Hayland	44,537	44,537
Capital reserves		
Administrative - equipment	10,803	10,803
Building replacement	44,695	44,695
General capital	994,451	866,451
Parks and recreation	34,495	34,495
Police	15,000	57,664
Public works	37,960	90,960
Waste management	110,205	90,205
Community and recreation facility	50,000	50,000
Boat launch	25,000	25,000
Roadwork	65,000	65,000
	1,627,349	1,575,013
Equity in Tangible Capital Assets (TCA)	7,013,900	7,070,002
	9,323,087	9,326,484

Alberta Beach
Notes to the Financial Statements
December 31, 2024

10. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Months	2024			2023
		Salary (1) \$	Benefits & Allowances (2) \$	Total \$	Total \$
Mayor					
K. Muir	12	10,870	3,775	14,645	12,519
A. Duncan	-	-	-	-	7,277
Deputy Mayor					
B. Love	12	9,882	2,050	11,932	3,821
Councillors					
D. Weber	12	9,553	3,575	13,128	13,499
D. Durocher	12	9,553	3,575	13,128	13,456
T. Elwood	12	9,553	5,000	14,553	15,911
Chief Administrative Officer					
K. Skwarchuk	12	129,973	10,575	140,548	133,338
Designated Officers (Contract Services)					
Assessor	-	24,847	-	24,847	24,447

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

11. SEGMENTED DISCLOSURE

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

General government includes administration, assessment services, and legislative. Protective services includes ambulance, bylaw enforcement, and fire department. Transportation services includes public works and roads, streets, walks and lighting. Planning and development includes planning and development. Recreation and culture includes Alberta Beach boat launch and wharf, campground, and recreation and facilities. Environmental services includes water supply and distribution, wastewater treatment and disposal, and waste management.

12. COMMITMENTS

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$282,280 (2023 - \$246,604).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$71,034 (2023 - \$72,683), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$8,484 (2023 - \$13,087).

13. RELATED PARTY TRANSACTIONS

Alberta Beach is a member of the Tri Village Regional Sewer Services Commission and made payments to the Commission as follows:

	2024	2023
	\$	\$
Service fees	282,280	246,604
Debentures	330,626	330,626
	612,906	577,230

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

Alberta Beach
Notes to the Financial Statements
December 31, 2024

14. FINANCIAL INSTRUMENTS

Credit Risk

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

Liquidity Risk

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

15. BUDGET FIGURES

Budget figures for 2024, as approved by Council, are included in the financial statements for information purposes and are unaudited.

16. COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with the current year's presentation.

17. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

April 24, 2025

THE MAYOR AND COUNCIL
Alberta Beach
Box 278
Alberta Beach, Alberta T0E 0A0

**Re: Audit of the Financial Statements of Alberta Beach
for the year ended December 31, 2024**

The purpose of this report is to summarize certain aspects of the audit that we believe would be of interest to the Council. This report should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Council and should not be distributed to external parties without our prior consent. We accept no responsibility to a third party who uses this communication.

Audit Findings

There are a number of matters that arose during the audit that we would like to bring to your attention, although none of them resulted in a qualified opinion. Each of these matters is summarized below. We would be happy to discuss any of these items in more detail with Council.

Fraudulent and Illegal Activities

Our audit procedures were performed to form an opinion on the financial statements and although they might bring possible fraudulent or illegal activities to our attention, our audit procedures were not designed to detect fraudulent or illegal activities.

In any event, we did not detect any fraudulent or illegal activities, or material misstatements resulting from fraudulent or illegal activities during our audit.

ALBERTA BEACH

April 24, 2025

Litigation Proceedings

We have communicated with Alberta Beach's management to confirm if there were any legal proceedings that may result in recording a provision for any liability that Alberta Beach may be responsible for. From the communication with management there were no legal actions up to the auditor's report date of April 15, 2025.

Significant Weakness in Internal Controls

We obtained a sufficient understanding of internal controls to enable us to plan the audit. In certain areas, we assessed control risk below maximum and obtained sufficient appropriate audit evidence through tests of control to support that assessment. However, our study and evaluation of internal controls was not sufficient to express an opinion on the effectiveness of Alberta Beach's internal control systems.

During our audit, no significant weaknesses in the internal controls came to our attention.

Since an audit is not designed to detect all weaknesses in internal controls, there may be weaknesses which our procedures did not detect.

Likely Aggregate Misstatements

Our audit did result in the preparation of some journal entries, and we are not aware of any unadjusted errors or misstatements that would materially impact the financial statements. All adjustments were reviewed and approved prior to being recorded, and a copy of the adjusting journal entries has been provided to the finance department.

Significant Accounting Policies, Estimates and Judgements

Management is responsible for determining significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of operations of Alberta Beach. The application of those policies often involves significant estimates and judgements by management.

We are of the opinion that the significant accounting policies, estimates and judgements made by management do not materially misstate the financial statements taken as a whole.

ALBERTA BEACH

April 24, 2025

Audit Issues

During our engagement, any audit issues encountered were satisfactorily resolved.

Disagreement with Management

There were no disagreements with management during the audit.

Our audit Opinion

We did not detect any evidence of misstatements that would have a material effect on the financial statements and, accordingly, we have issued an unqualified independent auditor's report.

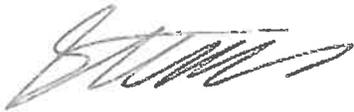
Management Letter

We will be submitting a letter to management identifying issues on internal controls and other matters that we feel should be brought to management's attention.

We wish to express our appreciation for the co-operation we received during the audit from Alberta Beach's management and staff. We would be pleased to discuss with you any matters mentioned in this letter, as well as any other matters that may be of interest to you.

Yours truly,

DOYLE & COMPANY



Steven Kim, CPA
SK/sn

DOYLE & COMPANY
CHARTERED PROFESSIONAL
ACCOUNTANTS

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

April 24, 2025

ALBERTA BEACH
Box 278
Alberta Beach, Alberta T0E 0A0

Attention: Kathy Skwarchuk, Chief Administrative Officer

Dear Kathy:

Re: Audit of 2024 Financial Statements

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement, and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities, and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating.

During our audit of the financial statements for the year ended December 31, 2024, we found that the organization has well-established internal controls, which appear to ensure a proper segregation of duties for the size of the organization.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

In closing we would like to take this opportunity to thank Alberta Beach staff for their invaluable assistance during the audit.

Should you have any questions regarding the foregoing, please do not hesitate to contact our office.

Yours very truly,

DOYLE & COMPANY



Steven Kim, CPA
SK/sn

cc. Mayor and Council

40



The Alberta Beach AG Society would like to invite the community to come see the new improvements

@The Agliplex - 4811-46a Ave Alberta Beach

June 21, 2025, 11:00am to 3:00pm

Enjoy a beverage and snacks

Speakers:

MLA Shane Getson@ 11am

Alberta Beach Mayor - Kelly Muir

LSAC- Reeve or Deputy Reeve

Mayor of Val Quentin - Kathy Dion

AB AG Society President - Terry Scheiris

Alberta Beach Village Office

From: PSES AEMA Mailbox <aema@gov.ab.ca>
Sent: June 9, 2025 2:55 PM
Subject: AEMA Local Authority Information Sessions Follow Up

Sent on behalf of Stephen Lacroix, Managing Director/ Sr. ADM, AEMA

Hello emergency management partners,

Approximately 230 local emergency management practitioners joined us over three webinars to learn about amendments to the *Emergency Management Act* and regulations, soon to-be introduced incident reporting processes and the new Hazard Assistance and Resilience Program (HARP).

The Alberta Emergency Management Agency would like to thank all of those who made time to join us at Information Sessions on June 3, 4 and 5. Attached you will find a copy of the slide deck that was presented along with the Fact Sheet shared previously by your Field Officers. We also welcome your feedback by completing a quick [post-event survey](#). Your feedback will be anonymous and will be used by AEMA to improve outreach for future events.

Additional Resources can be found online:
[Amended Emergency Management Act and Regulations](#)

[Hazard Assistance and Resilience Program](#)

Additional Session Information:

We will be hosting an additional Information Session on June 23, 2025, for anyone unable to participate in the AEMA Information Sessions this week due to wildfire activities.

Please register at the link below for this additional Information Session

June 23, 2025 Webinar
Time: 1:30 pm – 3 pm

Webinar Agenda:

- 1 **Welcome and Opening Remarks**
Stephen Lacroix, Managing Director, AEMA
Joe Zatylny, Deputy Managing Director, AEMA
- 2 **2025 Emergency Management Legislative and Regulatory Amendments**
Ryan Gordey, Executive Director, Strategy and Support Systems, AEMA
- 3 **2025 Incident Reporting Processes and Procedures**
Stephen Carr, Executive Director, Provincial Operations, AEMA
- 4 **Overview of changes to Alberta’s Disaster Financial Assistance Program**
Heather Korobanik, Acting Executive Director, Recovery, AEMA

If you have any questions or require additional information, please email: aema@gov.ab.ca.

Sincerely,

Stephen Lacroix
Managing Director / Senior Assistant Deputy Minister
Alberta Emergency Management Agency
Public Safety and Emergency Services
Government of Alberta

Classification: Protected A

14. c

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: June 2, 2025 4:16 PM
To: Community Engagement
Subject: Indigenous Support Line is now available provincewide
Attachments: ISL external letter 06012025.pdf

Sent on behalf of Primary Care Alberta



June 2, 2025

Re: Indigenous Support Line is now available provincewide

Indigenous patients and families across Alberta now have access to an innovative service to help them navigate the healthcare system in a culturally safe way.

As of June 1, 2025, any Indigenous patient, their family members, friends and even front-line healthcare providers can reach out to the Indigenous Support Line for advice, advocacy, navigation, translation services and more.

For the last three years, the Indigenous Support Line has helped more than 10,000 callers from North, South and Central Zones with their healthcare related questions and concerns.

Operated by Health Link under Primary Care Alberta in partnership Indigenous Wellness Core, Indigenous Listeners with clinical experience walk patients and families through their healthcare journeys and help with any questions that may arise along the way.

This unique, made-in-Alberta service is effectively meeting the needs of Indigenous Peoples. Of the thousands of callers surveyed, 100% said they were satisfied with the service they received, 97% would recommend the service to a friend, and 99% would call again. The Indigenous Support Line has won numerous awards including the Health Quality Council of Alberta Patient Experience award.

Through a grant provided by Alberta Health, resources have been added to support the increased number of calls anticipated from expanding the valued service to the province's large urban centres.

Listeners are standing by to help. To reach the Indigenous Support Line, call 1-844-944-4744 or 811 between 10 am and 6 pm weekdays.

Please help us promote this valuable service by printing and posting the poster and sharing this information through your networks. Questions? Email indigenouwellnesscore@ahs.ca.

44

Cheers,
Kim Simmonds
Chief Executive Officer, Primary Care Alberta



**Primary Care
Alberta**

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

June 2, 2025

Re: Indigenous Support Line is now available provincewide

Indigenous patients and families across Alberta now have access to an innovative service to help them navigate the healthcare system in a culturally safe way.

As of June 1, 2025, any Indigenous patient, their family members, friends and even front-line healthcare providers can reach out to the Indigenous Support Line for advice, advocacy, navigation, translation services and more.

For the last three years, the Indigenous Support Line has helped more than 10,000 callers from North, South and Central Zones with their healthcare related questions and concerns.

Operated by Health Link under Primary Care Alberta in partnership Indigenous Wellness Core, Indigenous Listeners with clinical experience walk patients and families through their healthcare journeys and help with any questions that may arise along the way.

This unique, made-in-Alberta service is effectively meeting the needs of Indigenous Peoples. Of the thousands of callers surveyed, 100% said they were satisfied with the service they received, 97% would recommend the service to a friend, and 99% would call again. The Indigenous Support Line has won numerous awards including the Health Quality Council of Alberta Patient Experience award.

Through a grant provided by Alberta Health, resources have been added to support the increased number of calls anticipated from expanding the valued service to the province's large urban centres.

Listeners are standing by to help. To reach the Indigenous Support Line, call 1-844-944-4744 or 811 between 10 am and 6 pm weekdays.

Please help us promote this valuable service by printing and posting the poster and sharing this information through your networks. Questions? Email indigenouwellnessscore@ahs.ca.

Cheers,
Kim Simmonds
Chief Executive Officer, Primary Care Alberta



**Primary Care
Alberta**

46

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: May 23, 2025 3:19 PM
To: Kathy Skwarchuk
Subject: Updated Third Party Advertising Guidelines
Attachments: Updated Third Party Advertising Guidelines for Local Elections in Alberta [2025].pdf

Good afternoon,

Please see the attached update regarding the new *Third party advertising guidelines for local elections in Alberta [2025]* under the *Local Authorities Election Act*.

A link to the updated guidelines is included in the attachment.

Thank you,

Gary Sandberg
Assistant Deputy Minister
Municipal Services Division
Municipal Affairs

Attachments

Updated Third Party Advertising Guidelines for Local Elections in Alberta [2025]

The Third Party Advertising Guidelines have been updated for the 2025 Municipal General Election

- Pursuant to Section 179 of the *Local Authorities Election Act (LAEA)*, a third party, or an individual acting on a third party's behalf, must ensure that election advertising sponsored by the third party complies with the guidelines of the Minister.

- **Third party advertising guidelines for local elections in Alberta [2025]**
 - The guidelines explain requirements for the identification of third party advertisers, and can be accessed at [Third Party Advertising Guidelines | Alberta.ca](#).
 - The guidelines have been updated to reflect amendments made to the *LAEA* by the *Municipal Affairs Statutes Amendment Act, 2024*.
 - Municipalities should direct all third party advertisers to the guidelines, and recommend review of Part 8 of the *LAEA*.
 - Questions about the guidelines may be directed to the Municipal Capacity and Sustainability Branch of Municipal Affairs at ma.advisory@gov.ab.ca, or 780-427-2225, toll-free in Alberta by dialing 310-0000 first.

Third party advertising guidelines for local elections in Alberta

Third Party Advertising Guidelines for Local Elections in Alberta | Alberta Municipal Affairs

© 2025 Government of Alberta | April 2025

The Government of Alberta and Municipal Affairs will not be liable for any damages that result from the use of this guide. While Municipal Affairs attempts to ensure the accuracy of the information contained within this guide, a municipality and/or third-party advertiser may wish to obtain advice from a lawyer, in order to ensure the correct steps are taken throughout the election process. Municipal Affairs and the Government of Alberta do not warrant or make any other representations regarding the use, accuracy, applicability, or reliability of this guide. It is important to recognize that this guide has been developed as a reference for, and as an explanatory document to the *Local Authorities Election Act*. This guide is not legal advice, and it cannot be used in place of consulting with a lawyer.

This guide cannot anticipate every aspect, circumstance or situation that municipalities or third-party advertisers may encounter while working through their specific election process. If a municipality or third-party advertiser needs help finding a lawyer, please visit the Law Society of Alberta website. Should this guide conflict with the *Municipal Government Act (MGA)*, RSA 2000,

Chapter M-26, or the *Local Authorities Election Act* RSA 2000, Chapter L-21 in word or interpretation, the legislation shall prevail.

This publication is issued under the Open Government Licence – Alberta (<http://open.alberta.ca/licence>).

Contents

Introduction	1
<i>Local Authorities Election Act</i>	1
Advertising Guidelines and Contact Information.....	2
What is Election Advertising?.....	3
What is “Contact Information”?	3
Phone Calls and Text Messaging	3
Radio Advertisements	4
Television Advertisements	4
Internet Advertisements	4
Social Media Advertisements.....	5
Paper Brochures/Print Advertising	5
Physical Signage.....	6
Exceptions to the Requirement for Contact Information	6
Additional Requirements	6
Non-Compliance	6

Introduction

These guidelines are designed to provide clarity to third-party advertisers on the requirements of identification in election advertising during local elections in the province of Alberta.

This guide is not a complete description of the legislative requirements and responsibilities of third-party advertisers and should be used in conjunction with the *Local Authorities Election Act (LAEA)* and other relevant statutes and regulations.

Local Authorities Election Act

The *LAEA* is the primary legislation that guides the conduct of municipal or school board elections and by-elections. Copies can be obtained through the Alberta King's Printer, www.alberta.ca/alberta-kings-printer, 780-427-4952 (toll-free in Alberta by dialing 310-0000 first).

All definitions, procedures and processes outlined in this guide are from the *LAEA*. Should you require further clarification on any definitions, procedures, or processes you are encouraged to review and consult the *LAEA*, ask the returning officer in your municipality, call a Municipal Advisor, or seek an independent legal opinion. Municipal Advisory can be reached at 780-427-2225 (toll-free in Alberta by dialing 310-0000 first) or email at ma.advisory@gov.ab.ca.

All forms can be found in the Local Authorities Election Forms Regulation, on the Alberta Municipal Affairs website, or by contacting your municipality.

Advertising Guidelines and Contact Information

These advertising guidelines:

- are established under Section 179 of the *LAEA*;
- apply to third-party advertisers and those acting on behalf of a third party;
- do not apply to candidates running in a municipal or school board election; and
- are established to have the force of law.

Section 179 of the *LAEA* requires that third-party advertisers (or persons acting on behalf of third-party advertisers) that sponsor election advertising ensure that advertising includes the third-party advertiser's name and contact information in compliance with guidelines established by the Minister of Municipal Affairs.

Beyond identifying the third party responsible for a particular advertisement, the purpose of requiring contact information to be displayed is to enable electors to contact third parties and ensure they are accountable for their advertisements. The expectation is that third parties who are contacted by electors in response to an advertisement respond to the elector.

These guidelines reflect minimum standards and do not preclude an advertiser from providing multiple methods of contact.

What is Election Advertising?

Section 162(1)(d) of the *LAEA* defines “election advertising” as:

subject to subsection (3), the transmission to the public by any means during an election advertising period of an advertising message that promotes or opposes the election of a candidate or takes a position on an issue that is the subject of a vote on a bylaw or question, and for greater certainty does not include:

- i. the transmission to the public of an editorial, a debate, a speech, an interview, a column, a letter, a commentary, or news;
- ii. the distribution of a book, or the promotion of the sale of a book, for no less than its commercial value, if the book was planned to be made available to the public regardless of whether there was to be an election;
- iii. the transmission of a document or the communication directly by a corporation or a group to its members, employees, or shareholders, as the case may be;
- iv. the transmission by an individual, corporation, or group, on a non-commercial basis on the Internet, of the political views of that individual, corporation, or group;
- v. the making of telephone calls to electors only to encourage them to vote;
- vi. advertising by the local jurisdiction in any form, or
- vii. the transmission to the public in a local jurisdiction that is not a local jurisdiction for which the advertising message was intended and in which there is no candidate and no vote on a bylaw or question to which the transmission relates.

162(3) For the purposes of subsection (1)(d), “election advertising” includes

- a) canvassing for the benefit of a candidate or to promote or oppose a position on an issue that is the subject of a vote on a bylaw or question; and
- b) organizing events where the primary purpose of the event is to promote or oppose a candidate or a position on an issue that is the subject of a vote on a bylaw or question.

What is “Contact Information”?

The objective of requiring contact information with election advertising is to enable members of the public to follow up with the organization that sponsored the advertising. Accordingly, contact information requirements vary between advertising mediums. However, regardless of the advertising medium, and given the purpose of requiring contact information, third parties are expected to monitor and respond in a reasonable timeframe to all reasonable communications that arise as a result of advertising.

Phone Calls and Text Messaging

In the case of an advertisement message transmitted to a telephone, whether in the form of a live call, an automated pre-recorded call, or text messaging:

- the telephone number of the third party must not be blocked from being displayed on the call display of called parties and must be visible to parties subscribed to call display;

- the name of the third party and the third party's affiliation, if any, must be stated at the beginning of the advertisement;
- the advertisement must state whether the third party authorizes the advertisement;
- for phone calls: the telephone number of the third party's office at which they can be contacted must be stated at the end of the advertisement;
- for text messaging: the text number of the third party at which they can be contacted must be displayed or stated (or both) at the end of the advertisement; and
- the third party's name, telephone number, and authorization statement must be clear, audible, and provided in the same volume and style as the content of the advertisement to ensure consistency and clarity of the message (not applicable to text messaging).

Radio Advertisements

The third party's name, telephone number, and authorization statement must be:

- stated at the beginning of the advertisement;
- clear and audible; and
- provided in the same volume and style as the content of the advertisement to ensure consistency and clarity of the message.

Television Advertisements

The third party's name, telephone number, and authorization statement must be stated at the beginning of the advertisement.

If the contact information is provided in audio, it must be clear and audible and provided in the same volume and style as the content of the advertisement to ensure consistency and clarity of the message.

If contact information is provided in text format, it must be legible, in a colour that contrasts sufficiently with the background to make it visible, and in a font that displays reasonable definition.

Internet Advertisements

For an advertisement of any length with audio content only, the third party's name, telephone number, and authorization statement must be:

- stated at the beginning of the advertisement;
- clear and audible; and
- provided in the same volume and style as the content of the advertisement to ensure consistency and clarity of the message.

For an advertisement containing both audio and visual content that has a duration of more than 15 seconds in length, the third party's name, telephone number, and authorization statement must be stated at the beginning of the advertisement.

If the authorization statement is provided in audio, it must be clear and audible and provided in the same volume and style as the content of the advertisement to ensure consistency and clarity of the message.

If the authorization statement is provided in text, the text must be legible in a colour that contrasts sufficiently with the background to make it visible and in a font that displays reasonable definition.

If the advertisement contains both audio and visual content, and the duration is 15 seconds in length or shorter, the name, contact information, and third party's authorization statement may be in text only, but must appear clearly, legibly, and with sufficient contrast on the video for the full duration of the advertisement.

Websites must display the third party's name and one or both of a telephone number or email address on each page with election advertising.

The Government of Alberta recognizes that it is not practical for third parties to include the authorization statement within certain advertising on the internet due to the space and character limitations imposed by some message formats (for example, small pay-per-click ads).

- For internet election advertising with space limitations, the authorization statement is not required to be contained within the advertising message as long as the advertisement clearly indicates a way to access the third party's required authorization statement.

Social Media Advertisements

The Government of Alberta recognizes that social media is an interactive medium intended for communication and has taken this into account in the context of requiring contact information. If a third party pays for promotion using social media, this would likely be "election advertising" and the requirement to identify the third party, whether the advertisement was authorized, and contact information would likely apply.

In addition, third-party advertisers must include their name, authorization, and contact information on any advertising messages that are "transmitted to the public by any means," including social media. For social media advertising, this information does not need to be included in the ad as long as there is a link within the ad that takes the viewer to a website, landing page, or profile page that contains this information.

For example, the contact information requirement in the context of social media for third-party advertisers can be met in the following ways when the public is engaging with the third party through the third party's Facebook page, X account, LinkedIn, or Instagram account:

- in the case of a Facebook page, displaying the third party's name and authorization statement on the information page;
- in the case of a LinkedIn post, displaying the third party's name on the comment section;
- in the case of an X account, displaying the third party's name on the profile page; or
- in the case of Instagram, displaying the third party's name on the profile page.

Paper Brochures/Print Advertising

All advertising is to include the third party's name and contact information and must indicate whether the third party authorizes the statement. The contact information must be legible, in a colour that contrasts sufficiently with the background to make it visible, and in a font size equal to that found in the main text of the brochure. Contact information is the third party's name and one or more of a telephone number, email address, or a website address where the website enables contact.

Physical Signage

Physical signage includes all physical signage not covered in the other categories, for example, yard signs, billboards, portable signs, and airplane banners. Contact information must include the third party's name and one or more of the following: a telephone number, email address, or a website address where the website enables contact.

The *LAEA* prescribes that the advertisement must include the third party's name and contact information and must indicate whether the third party authorizes the advertisement. The posting of signage, including permission and size restrictions, are at the discretion of each local authority (municipality, school board, etc.).

The authorization statement should be clear and consistent in messaging, setting out the name of the third party.

Exceptions to the Requirement for Contact Information

The following are exempt from the requirement to include sponsorship and contact information:

- personal clothing;
- novelty items, including wearable novelty items such as buttons, badges, wristbands, and necklaces; and
- small items of nominal value intended for personal use.

Although these items are exempt from the sponsor identification, authorization, and contact information requirements, they are not exempt from being an election expense or an advertising expense.

Additional Requirements

Where additional legislation or regulations may apply to the placement, location, and timelines for removal of election signs, all persons should consult the local municipality for the specific bylaws that pertain to your area. For provincial roadways, please visit:

- [Government of Alberta - Transportation](#)

Please consult Canadian Radio-television and Telecommunications Commission guidelines for:

- [Rules for Unsolicited Telecommunications Made on Behalf of Political Entities](#)
- [National Do Not Call List \(DNCL\) Rules \(Part II\)](#)
- [Telemarketing Rules \(Part III\)](#)
- [Automatic Dialing-Announcing Device \(ADAD\) Rules \(Part IV\)](#)

Non-Compliance

If election advertising is not in compliance with Section 179 of the *LAEA*, the local jurisdiction or the Registrar (i.e., Municipal Affairs) may cause it to be removed or discontinued.

In the case of an advertisement displayed on a sign, poster, or other similar format, no person acting on behalf of the local jurisdiction is liable for trespass or damages resulting from or occasioned by the removal.

In addition, with respect to non-complaint election advertising, the sponsor may be subject to action by the Alberta Election Commissioner. The Election Commissioner may enter into a compliance agreement, issue a letter of reprimand, levy an administrative penalty, or may refer the matter for prosecution.

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: June 6, 2025 10:20 AM
To: Kathy Skwarchuk
Subject: Local Authorities Election Act Amendments - Pre-Election Day Financial Disclosures
Attachments: DM Letter - Pre-election Disclosures.pdf

Good morning,

Please find the attached letter.

Thank you.

AR119290

June 5, 2025

Dear Chief Administrative Officers and Municipal Clerks:

Subject: Pre-election Disclosures

I am writing to inform you of a change to the *Local Authorities Election Act* that was made as part of Bill 54, the *Election Statutes Amendment Act, 2025*, which received Royal Assent on May 15, 2025.

These amendments establish that candidates who have received contributions beginning on January 1 and ending on July 31 of the election year must file a campaign disclosure statement for that period by September 30 of the general election year.

Recently, an amendment was also made to the Local Political Parties and Slates Regulation that requires pre-election campaign disclosures for local political parties by September 30 of the general election year. Information about these legislative changes are outlined in a collection of fact sheets published under Changes to the *Local Authorities Election Act* on Open Alberta.

Should you have questions about these amendments, please contact our advisory team at ma.advisory@gov.ab.ca.

Sincerely,



Jonah Mozeson
Deputy Minister

cc: Ryan Westerson, President, Alberta Municipal Clerks Association

Alberta Beach Village Office

From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: June 10, 2025 1:06 PM
Cc: Fire Comm; executivedirector@afca.ca
Subject: Level of Service (Fire Service) Engagement

Hello,

Municipal Affairs invites you to participate in engagement regarding potential legislative changes to the *Municipal Government Act* requiring municipalities and Metis Settlements in Alberta to establish a level of service for their fire service.

The engagement session will be an opportunity to provide general feedback on mandating municipalities develop a level of service for their fire service. Further, it will allow you the opportunity to provide valuable insight or raise issues regarding establishing a level of service, and any supports or guidance that Municipal Affairs could provide to support municipalities and Metis Settlements in the development of a level of service.

Engagement Session Details

Date: June 24, 2025
Time: 9:00 a.m. – 12:00 p.m.
Format: Virtual

Join Zoom Meeting

<https://us06web.zoom.us/j/9566963774?pwd=c2ZFMnQ3ZnpTZWZxemhpR3NlUi8rQT09&omn=85886264306>

Meeting ID: 956 696 3774
Passcode: 714447

Level of Service – Survey (closes July 4, 2025)

Additionally, Municipal Affairs invites your organization, and membership as applicable, to complete an engagement survey regarding establishing a level of service requirement. The link can be found here: [Level of Service Survey](#). Please distribute the survey link to your membership as applicable.

If you have any questions about this engagement, please reach out to firecomm@gov.ab.ca.

Sincerely,

Municipal Affairs

Alberta

Classification: Protected A

14.g

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: May 21, 2025 1:46 PM
To: Kathy Skwarchuk
Subject: Upcoming engagement on Alberta's police funding model
Attachments: Email to Mayors and CAOs re upcoming engagement on police funding model.pdf

Dear Member of Alberta Municipalities,

We recently learned that Alberta Public Safety and Emergency Services has engaged consulting firm MNP to conduct a review of the police funding model that was implemented in 2020. According to the ministry, this review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability. Engagement will take place over May and June 2025, and municipalities will have the opportunity to share feedback with MNP through a survey and virtual focus groups. I have also been advised that MNP intends to hold four town halls (in Grande Prairie, Fort McMurray, Red Deer, and Airdrie) for municipalities policed under the Provincial Police Service Agreement and one town hall for municipalities with Municipal Police Service Agreements (in either Red Deer or Airdrie). Unfortunately, I do not have any further information about dates or times at this moment.

To help members prepare, we are sharing ABmunis' key messages on this topic, which were developed in consultation with the Safe and Healthy Communities and Small Communities Committees. We have also attached a briefing that provides background information on the police funding model, as well as average policing costs and ABmunis' advocacy on this topic to date. We will share additional information about opportunities for engagement through ABmunis' newsletter, *The Weekly*. You may also wish to monitor the [provincial webpage](#) for updates or reach out to MNP directly at AlbertaPoliceFundingModelReview@mnp.ca.

In addition, I encourage you to attend our [Summer Municipal Leaders' Caucus](#) which will feature a session on Police Funding and Governance. During this session, we will seek your input on what a fair and equitable police funding model looks like and check in with you on the establishment of new, mandatory civilian governance bodies. Visit the [Events section of the ABmunis.ca website](#) for the agenda and to register.

If you have any additional questions or concerns, please feel free to contact me directly.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

62

Key Messages on Municipal Policing Costs and the Police Funding Model

Municipal Role in Public Safety

- Municipalities play a crucial role in public safety as they possess local expertise, understand community needs, and are accountable to residents.
- Municipalities have an intimate understanding of their communities, including their unique needs, challenges, and demographics. This local knowledge allows them to make informed decisions about the level of policing required to maintain public safety.
- Municipalities are responsible for allocating resources across various essential services, including policing. Consulting with them allows for a holistic approach to resource allocation, ensuring that public safety needs are effectively balanced with other community priorities.

Police Funding Model (PFM)

- ABmunis appreciates the provincial government's efforts to develop a more equitable funding strategy for communities served by the RCMP, as we have been advocating for a fair approach to police funding for over a decade.
- ABmunis continues to support the "everyone should pay" concept for policing services. This means keeping the current PFM formula based on population and property assessment and continuing to invest these funds in public safety.
- We would welcome data from Public Safety and Emergency Services that provides a full accounting of how funds raised through the police funding model (PFM) were spent. This would assist us in demonstrating the value of the PFM to local rate payers.
- ABmunis also believes in "no pay without say" – as local experts, municipalities need to have oversight of local police services and the ability to set local policing priorities. We appreciate Public Safety and Emergency Services' recent efforts to strengthen civilian oversight of policing.
- ABmunis believes that creating a new, stand-alone provincial police service would be prohibitively expensive and face the same recruitment challenges as every other police service in Canada.
- We also know that the majority of municipalities and Albertans support keeping Alberta RCMP.
- However, we are deeply concerned that recent and significant increases in RCMP policing costs are being passed along to municipalities who cannot cover these increases without raising property taxes, cutting services or both.

Provincial Police Service Agreement

- The PFM was implemented in 2020-21, using cost estimates from 2019.
- Since then, the cost of the Provincial Police Service Agreement has increased by 39%, primarily due to salary increases negotiated through collective bargaining.
- Municipalities who receive policing under the PPSA cannot absorb this scale of cost increase without either raising taxes, cutting services, or both.

- ABmunis therefore requests that the provincial government provide additional assistance to municipalities that pay for policing through the PFM by:
 1. Increasing the total amount of subsidies distributed to municipalities through the PFM to offset their policing costs.
 2. Distributing fines and penalties under the *Traffic Safety Act* to municipalities receiving policing services under the Provincial Police Services Agreement at the same percentage that these municipalities pay in cost recovery.
 3. Adequately funding community infrastructure needs so that municipalities do not face competing demands for funding local infrastructure versus public safety.

Municipal Police Service Agreements

- Municipalities who contract the RCMP are already paying higher policing costs: four years ago, the collective salary increases negotiated through collective bargaining added approximately \$60 million to the total policing costs of the 47 municipalities in Alberta with Municipal Police Service Agreements.
- These costs were particularly difficult to absorb as municipalities were not at the bargaining table and did not have adequate notice of either the scale or timing of significant cost increases.
- Notably, Treasury Board Canada advised municipalities to plan for a 2.5% cost increase; however, the first collective bargaining agreement included retroactive salary increases that resulted in the salary for a First-Class Constable rising by a total of 24% over six years
- ABmunis therefore calls on the provincial government to:
 1. Enhance the total amount of assistance provided through the Policing Support Grant to better offset the rising costs of policing.
 2. Provide additional support to municipalities who are crossing the 5,000 and 15,000 population markers and therefore triggering changes to their policing arrangements and funding models.

Municipal Financial Pressures

- Rising policing costs, coupled with decreased infrastructure funding and increased provincial downloading, are placing immense strain on local budgets.
- With limited financial flexibility and no ability to run deficits, municipalities are forced to make difficult choices: cut vital services or burden residents with higher property taxes.
- The cost of providing essential services like policing continues to escalate, leaving municipalities struggling to balance budgets without sacrificing public safety.
- Provincial infrastructure funding to municipal governments has plummeted by 64% since 2011, exacerbating the financial challenges facing our communities.
- We urgently need the provincial government to step up and provide fair and sustainable funding solutions for municipalities.
- Provincial leaders must recognize the critical role municipalities play in delivering essential services and commit to providing adequate funding to address budgetary pressures and infrastructure deficits.

BRIEFING NOTE

TOPIC:

Police Funding Model (PFM) and Municipal Policing Costs

BACKGROUND:

Until 2020, under the Alberta Police Act, the Government of Alberta provided police services to municipalities with populations of 5,000 or less, as well as to all municipal districts and counties, at no direct cost to these municipalities.

In 2019, the Government of Alberta opened consultations on a police funding model.

ABmunis established a Police Act Working Group made up of municipalities of all sizes to inform our response to consultation and this group developed a written submission in partnership with the Safe and Healthy Communities and Small Communities Committees. ABmunis' written submission emphasized that any new police funding model must:

- Reflect a municipality's demand for services and ability to pay.
- Give municipalities paying for policing improved oversight of and accountability for local policing.
- Reinvest all revenue raised by a new funding model back into policing services.

In 2020 the provincial government implemented a new police funding model that applies to all municipalities that are policed by the RCMP under the Provincial Police Service Agreement (those with populations under 5,000, as well as municipal districts and counties).. Under the five-year model, municipalities paid 10% of their policing costs in Year One, 15% in Year Two, 20% in Year Three, and 30% in Years Four and Five. Each municipality's share of policing costs was calculated according to a formula that weighs equalized assessment at 50% and population at 50%, with modifiers related to shadow populations, crime severity, proximity to detachment, and existing enhanced policing positions.

As the police funding model expired on March 31, 2025, the provincial government announced earlier this year that they would temporarily freeze the amount municipalities are responsible for paying for the 2025-26 fiscal year. The provincial news release noted that "due to higher costs from recent RCMP collective agreements, the cost for policing in these smaller communities will increase to 39 per cent, with no corresponding increase in the services provided. To assist municipalities with these new costs, Alberta's government will pay the increase for one year and will begin engagement with them on their policing needs for the future."

Municipal Policing Costs

The following table shows the current arrangements for responsibility for policing costs in Alberta:

Policing Arrangement	Population	Responsibility for policing costs			
		Municipality pays	Provincial government pays	Federal government pays	Eligible for Policing Support Grant?
Cities, Towns, Villages, and Summer Villages					
• Municipally-run police service	Various	100%	-	-	Yes
• Municipal agreement with RCMP	15,000+	90%	-	10%	Yes
	5,001 – 15,000	70%	-	30%	Yes
• Provincial agreement with RCMP	1 – 5,000	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No
Municipal Districts and Counties					
• Provincial agreement with RCMP	Various	30% of provincial cost (21% of total cost)	70% of provincial cost (49% of total cost)	30% of total cost	No

Municipalities with populations over 5,000 that provide their own policing, through either a municipal police service or by contracting the RCMP, are eligible for the provincial Policing Support Grant. Grant amounts are calculated based on population, but the per capita rate has not changed since 2018.

As a result, grant amounts do not cover a significant portion of policing costs:

- For example, in 2022, the City of Calgary (population of 1.4 million, municipal police service) received \$32.8 million, which represents about 6% of its \$547 million police operating budget.
- The Town of Slave Lake (population of 6,836, Municipal Police Service Agreement) received \$353,208, which is about 15% of its \$2.3 million RCMP contract.

The following table on the following page shows the average costs of policing based on the size of municipality and the type of policing agreement they have.

Policing Arrangement	Population	Municipal portion of the cost	# of Reporting Municipalities	Average Net Expense for Policing as a % of Total Municipal Expense (net of grants)
Cities, Towns, Villages, and Summer Villages				
• Municipal police service	Various	100%	7	12.1%
• Municipal agreement with RCMP	15,000+	90%	16	8.3%
	5,001 - 15,000	70%	27	7.5%
• Provincial agreement with RCMP	1,001 - 5,000	30%	28	2.0%
	<1,000	30%	102	2.2%
Municipal Districts and Counties				
• Provincial agreement with RCMP	Various	30%	35	2.2%

NOTES

- ABmunis calculations using Alberta Municipal Affairs' 2023 Financial Information Return (FIR) schedule C(1)-Revenue using Police expense (column 01210) and Total Expense (column 01580) excluding services for gas, electric, and other utility services (columns 01566, 01567, 01568).
- Expenditures are presented on a net basis after deducting grant funding received from the Government of Alberta through the Policing Support Grant for eligible municipalities to be representative of the actual expenditures funded by the municipality. The Policing Support Grant allocations represent 2022-23 figures as 2023-24 figures are not publicly available.
- Municipalities that reported zero expense for policing were excluded from the analysis. This represented 104 municipalities that appear to have reported their policing costs in other cost categories (e.g. mixed with bylaw enforcement, disaster and emergency, other protective services, or other).
- Specialized municipalities and improvement districts are excluded due to their unique treatment.

Police Resources Added under the Police Funding Model

Since the implementation of the police funding model in 2020, the Alberta RCMP has added 279 police officer positions and 242 civilian support positions. As of October 2024, about three-quarters of these positions had been filled. Of the 279 new police officer positions, 136 were added directly to detachments, as shown below:

POLICE OFFICER POSITIONS BY DETACHMENT = 136 POSITIONS											
Central Alberta District Detachments		31	Eastern Alberta District Detachments		34	Southern Alberta District Detachments		35	Western Alberta District Detachments		36
Bashaw	Stettler		Athabasca	Viking		Airdrie	Three Hills		Beaverlodge	Spirit River	
Blackfalds	Strathcona		Bonnyville	Westlock		Bassano	Vulcan		Edson	Swan Hills	
Breton	Sylvan Lake		Cold Lake			Bow Island			Evansburg	Valleyview	
Camrose	Thorsby		Elk Point			Canmore			Faust	Whitecourt	
Innisfail	Wetaskiwin		Kitscoty			Cochrane			Grande Prairie		
Leduc			Lac La Biche			Didsbury			High Level		
Morinville			Provost			Hanna			High Prairie		
Parkland			Smoky Lake			High River			Manning		
Ponoka			St. Paul			Lake Louise			Mayerthorpe		
Rimby			Two Hills			Okotoks			Peace Regional		
Rocky Mountain House			Vegreville			Strathmore			Red Earth Creek		

To help determine where to allocate new resources, the RCMP analyzed its workload at each detachment, looking at factors such as:

- Travel time

- Call volume
- The type of crimes occurring in the area,
- The amount of time required for investigations
- The size of detachment, and
- The time available for proactive policing – things like strategic patrols, community engagement, visiting schools, and attending community events.

The RCMP has an integrated service delivery model, which means that detachments receive assistance from centralized frontline support and specialized units, as well as from civilian support positions. So even detachments that do not receive new police officer positions benefit from additional centralized services, as these positions enable frontline officers to spend more time on community policing. Some of the centralized services that have been enhanced include forensic units, police-dog teams, and Emergency Response Teams – specialized police tactical units that are trained to handle high-risk situations using specialized weapons, equipment, and tactics.

The RCMP was also able to establish a Real Time Operations Centre, which is a team of senior police officers who monitor operations in real-time, assess incident risk, coordinate resources and manage the response. This centre enables the RCMP to track suspects in real time and gives officers on the ground instant support during emergency situations.

Lastly, the RCMP built additional capacity in teams dedicated to tackling financial and cybercrime and in teams that provide specialized skills related to child advocacy. While many of these resources are not needed in each community every day, they are available to all Alberta municipalities to address more dangerous situations and more serious and complex files.

The RCMP acknowledges that, like all other police services right now, vacancies, recruitment, and retention of regular members pose challenges. More information about RCMP resource allocation and strategies to address vacancies is available in Appendix A of [this document](#).

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: June 6, 2025 10:08 AM
To: Undisclosed recipients:
Subject: Nominate a municipal leader in your community

Good morning ABmunis members:

Don't miss the opportunity to nominate a municipal leader in your community for a 2025 Award! The **nomination deadline of June 27** is fast approaching.

These awards are presented at our Convention and recognize individuals and teams who have made extraordinary contributions to their communities. Here are the 2025 award categories:

1. Award of Excellence

Recognizes past and present elected municipal officials with outstanding civic leadership who have held office for at least three years in Alberta. Download the nomination form [here](#).

2. Distinguished Service Award

Recognizes an elected official who has served 20 or more years in one or more Alberta municipalities. Download the nomination form [here](#).

3. Dedicated Chief Administrative Officer Award

This award recognizes long-term excellence and dedication to municipal government and chief administrative management. Download the nomination form [here](#).

4. Dedicated Senior Team Award

This award acknowledges an outstanding municipal team that demonstrated excellence and dedication to a municipal government. Download the nomination form [here](#).

We are looking forward to acknowledging and celebrating Alberta's outstanding community builders! Please email awards@abmunis.ca if you have any questions.

Tyler Gandam | President

E: president@abmunis.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: June 10, 2025 3:27 PM
To: Kathy Skwarchuk
Subject: Prepare for Municipal Affairs' survey on recall rules
Attachments: ABmunis Preliminary Recommendations on Recall of a Municipal Elected Official 20250609.pdf

Dear Mayors, Councillors, and CAOs:

Alberta Municipal Affairs has begun to engage Alberta Municipalities and other municipal associations on potential changes to the rules for recall of a municipal elected official. We understand that Municipal Affairs may send an online survey to municipalities in the near future. Fortunately, we are ready for this engagement. In fall 2024, we met with administrators from municipalities that managed a recall petition in the last two years and in early 2025, we workshopped the issue through our Municipal Governance Committee and Small Communities Committee. This enabled our Board to approve a series of preliminary recommendations.

ABmunis' Preliminary Recommendations on Recall

Attached is a report of our recommendations which we encourage you to review prior to completing the province's online survey when it comes out.

Alberta Municipalities is still reviewing specific aspects of recall and intends to make a written submission to Municipal Affairs later this month. This is one of the reasons that recall is one of our featured topics at our Summer Municipal Leaders' Caucus this month so that we can collect more input from members.

We hope the attached report will help inform your understanding of recall rules so you feel prepared to participate in the province's upcoming survey.

Clarity on what legislation applies

Please note that the rules for recall of a municipal elected official are prescribed in Part 7.1 of the Municipal Government Act. Alberta has a Recall Act, but that legislation only applies to Members of the Legislative Assembly (MLAs).

If you have questions about our position on recall rules, please email our Policy and Advocacy Team at advocacy@abmunis.ca.

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official



 **Alberta
Municipalities**
Strength
In Members

June 9, 2025

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official

Table of Contents

Background.....3
Criteria to Launch a Recall Petition4
Eligible Period to Launch a Petition4
Activities During a Recall Petition5
Number of Signatures Required6

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official

Background

Through amendments to the *Municipal Government Act*, in April 2023, Albertans gained the ability to launch a petition to recall a municipal elected official from office. Based on concerns with how recall petitions were being used in some communities, Alberta Municipalities (ABmunis) sent a letter to Alberta Municipal Affairs in March 2024 recommending that the Government of Alberta create a regulation to prescribe further rules for recall petitions. At the time, our concerns focused on the:

- Lack of rules to prevent petition organizers from offering financial incentives to sign a petition,
- Lack of rules on fundraising for a recall petition, and
- No requirement for the petition organizer to submit the petition whether successful or not.

The Government of Alberta has not yet created a regulation but in spring 2024 it made one improvement to recall rules through Bill 20, the *Municipal Affairs Statements Amendment Act, 2024*. Bill 20 changed the rules so that the CAO is no longer responsible for validating a recall petition and the Minister is now responsible for that process.

ABmunis' Review of Recall Rules

Between October 2024 and February 2025, ABmunis conducted a broader review of all rules related to recall petitions and collected input from municipal representatives to explore opportunities for improvement. Input was collected from:

- Administrators from most of the nine municipalities that managed a recall petition(s) in 2023 or 2024.
- ABmunis' Municipal Governance Committee and Small Communities Committee.

Our review focused on four themes of issues:

1. Criteria to launch a recall petition
2. Eligible period to launch a recall petition
3. Activities during a recall petition
4. Number of signatures required to recall a municipal elected official

This review led to the development of the following recommendations that were approved by ABmunis' Board of Directors in February 2025.

Municipal Affairs' Upcoming Engagement on Recall

It is our understanding that Alberta Municipal Affairs plans to survey municipalities in the near future to collect input on possible improvements to recall rules. ABmunis is sharing this report with our members to help inform your participation in that survey.

Recall rules will also be a featured topic at our [Summer Municipal Leaders' Caucus](#) in June 2025. The input we collect will inform our final submission to Municipal Affairs' consultation.

Note

The rules for recalling a municipal elected official are prescribed in the *Municipal Government Act*. Alberta has a *Recall Act*, but that legislation only applies to Members of the Legislative Assembly (MLAs).

Criteria to Launch a Recall Petition

1. Should there be criteria to determine whether a recall petition may be launched?

Yes, there should be guardrails that prevent a resident from launching a recall petition for unjustified or spurious reasons. Examples of unjustified recall petitions may include:

- Decisions of a previous council.
- Decisions of the current council, but the petition only targets the mayor or a minority group of the current council members.
- Differing political views.
- Personal grudge towards a member(s) of council.

The MGA should define the criteria for which a recall petition may be launched. Suggestions include:

- Found to be in contravention of the *Municipal Government Act* or *Local Authorities Election Act*.
- Found guilty of fraud, assault, or other criminal offence that is unjust of the office.
- Ethical misconduct as determined by an independent ethics commissioner or panel.

2. Should there be an independent body appointed to review and determine if there is reasonable justification for a recall petition to proceed?

Yes, an independent ethics commissioner should be responsible to vet the rationale for each petition application and rule on whether the recall petition can proceed. This process would enable an opportunity for education with the organizer to overcome any potential confusion or misinformation on a matter before the organizer launches a petition. It would also provide an opportunity for an independent body to manage an informal resolution process for frivolous matters.

Recall petitions are costly to the municipality in terms of a drain on municipal administrative resources, the possible need to hire support for communications, legal support, and people to verify signatures on the petition. Recall petitions can also take councils off their focus on the larger community priorities. Therefore, having an independent body to verify that there is merit to the issue before the petition is authorized will save municipal governments time and costs.

Eligible Period to Launch a Petition

3. What should be the minimum time that passes after an election before a recall petition may be launched?

The waiting period after an election should be reduced from the current 18 months to 12 months. This would align with the rules for recall of MLAs and finds a balance where the elected official has sufficient time to perform on the job before being subject to a recall petition and also recognizing that 18 months is a long period in which an unethical councillor could cause damage for the municipal organization and community.

4. Should residents have the ability to launch a recall petition in the year of an election?

System without an Ethics Commissioner to oversee recall petitions

If the province maintains the current system where a recall petition may be launched for any reason, then recall petitions should not be allowed in an election year.

System with an Ethics Commissioner to oversee recall petitions

If the province creates a system with guardrails that define eligible criteria for a recall petition, then there may be some merit to allow recall petitions to proceed in an election year as the commissioner would ensure there is sufficient merit for the recall petition. However, if municipal staff continue to be responsible to

Preliminary Recommendations to Improve Rules for Recall of a Municipal Elected Official

manage recall petitions (instead of an ethics commissioner), then it could present significant capacity challenges for legislative staff to prepare for the general election while managing the signature verification of a recall petition and related petition activities.

Activities During a Recall Petition

5. What requirements should be placed on the petition organizer?

- Require the petition organizer to clearly state in writing the reasons for why the elected official should be recalled. The reasons should be stated on the petition application and visible on the petition forms that every signatory signs.
- The petition organizer must confirm that each person is an eligible voter in the municipality before allowing them to sign the petition.
- Require the petition organizer to submit the final list of signatures even if there is an insufficient number of signatures. This improves transparency for the community and may help repair a councillor's reputation if there is a low number of signatures.
- Requirement to abide by all municipal bylaws (e.g. use of lawn signs).
- The MGA should define that the petition organizer must remove a person's signature if requested by the signatory. Currently, the MGA only prescribes how a signatory can request removal from a petition after the petition has been submitted.

6. What activities should be banned during a recall petition?

- The ability to offer financial incentives to residents to sign a petition.
- The ability to change the reasons for the recall petition after signatures have been collected.
- Attempts to keep a copy of the petition and/or distributing/selling the personal contact information on the petition.
- Public comments by other members of the council (whether in favour of or opposed to the petition).
- Public statements by employees of the municipality.
- Collection of signatures through electronic means.
- Collection of signatures by groups unless they have been authorized by the petition organizer.

The MGA should define the penalty if any of the banned activities take place (e.g. the petition is deemed null and void).

7. How many days should a petition organizer have to collect the required number of signatures?

- Maintain the current period of 60 days.

8. Other matters related to activities of a recall petition

- To avoid the risk of a completed petition being declared invalid due to errors in the petition form, the Government of Alberta should create a template form that must be used by every petition organizer to collect signatures.
- Municipalities need more clarity on what is considered a verified signature.
- Review if the current 45-day period is a reasonable amount of time for a municipality to count and verify signatures if the signature threshold is in the hundreds of thousands.

Number of Signatures Required

9. What metric should be used for calculating the minimum number of signatures required to recall a municipal elected official (except for summer villages)?

ABmunis' has reviewed three different metrics that could be used as the threshold for the number of signatures required for a successful recall petition (excluding summer villages).

1. Percentage of eligible voters (**ABmunis' recommendation**)
2. Percentage of population (*current system*)
3. Percentage of people that voted in the last general election (*same as MLA recall*)

ABmunis' is recommending option 1, percentage of eligible voters because it is the option with the least complications and challenges.

Problems with percentage of population (current system)

- Unfair threshold to meet if the community has a high number of ineligible voters (e.g. children and immigrants without citizenship).

Problems with percentage of people that voted in the last general election (same as MLA recall)

- If council was acclaimed, there is no voting data available. This is common as shown over the last three general elections dating back to 2013, between 26 per cent and 37 per cent of candidates were acclaimed.
- Referring to voter turnout numbers from previous elections may be problematic if the council or the elected official has been acclaimed for several elections and the population of the municipality has changed since then.
- Voter turnout can be lower when there is no contest for the mayor's seat.

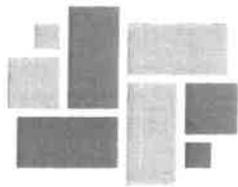
10. What metric should be used for calculating the minimum number of signatures required to recall a municipal elected official in a summer village?

The current criteria to recall an elected official of a summer village is to collect signatures equivalent to at least 50 per cent of the number of residences in the summer village.

Municipal Affairs has not yet indicated whether the rules for summer villages will be in scope for their current review. ABmunis notes unique challenges with the signature threshold for summer villages:

- Summer villages are not required to maintain a list of eligible voters.
- Population counts for a summer village only represents the number of permanent residents.
- Voter data is limited since almost half of summer village councils were acclaimed in the last general election.

If the threshold for summer villages is included in Municipal Affairs' current review, ABmunis will collaborate with the Association of Summer Villages of Alberta to provide input to the province.

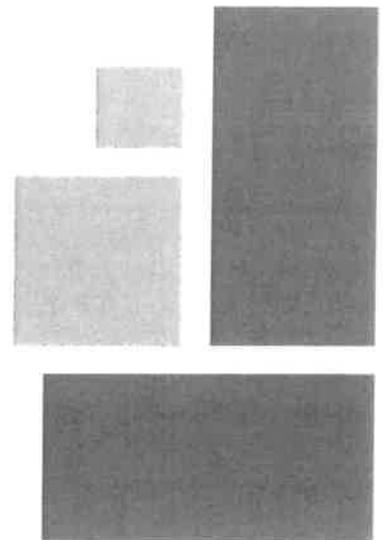


Alberta Municipalities Strength In Members

Connect

300, 8616 51 Avenue
Edmonton, AB T6E 6E6
780.433.4431 ■ 310.MUNI

abmunis.ca



14.J

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: June 12, 2025 3:41 PM
To: Jim; Marvin Schatz; rmurray@onoway.ca; Serena Lapointe; Liz Krawiec; Anna Greenwood; Ty Assaf; darylwal; Nicholas Gelych; dave.kusch@woodlands.ab.ca
Cc: Bill Lewis; Kristen Milne; Wendy Davidson; Tracy Mindus; Trista Court; Economic Development Officer; Jenny Bruns; Debbie Oyarzun; Jennifer Thompson; Alberta Beach Village Office; Matthew Hartney; Kyrin Marie Doyohim; Ian Butler; Lilian Wisser
Subject: CFYE AGM Meeting Package - Wednesday June 18 @ 1:00 PM - Community Futures Yellowhead EAst Office
Attachments: CFYE AGM Meeting Package-002.pdf

Good afternoon all, attached you will find a copy of the AGM meeting package, please note we have not yet received the DRAFT financials, but do expect to receive them either tomorrow or first thing Monday am, at which time we will forward on to you.

Due to the size of the AGM package, I will be sending the AGM in 2 separate emails, the second part of the AGM package you will receive is the copy of the Amended Articles of Association along with the resolution, indicating approval. I will also be sending our consent agenda package and the regular board meeting package in another separate email. Our regular meeting will follow immediately after the AGM.

The meeting is scheduled to start at 1:00 pm sharp, with the Auditor in Attendance to present the audited financial statements. This will be our last scheduled board meeting until returning to regular schedule in September.

Hope to see you all next Wednesday.

Michelle Jones,

Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977
mjones@albertacf.com

Register Today to increase your Online Business Presence for FREE!!
<https://digitalmainstreet.ca/business-account/registration/>

78

County of Lac Ste Anne: Nick Gelych
Town of Mayerthorpe: Anna Greenwood
Town of Onoway: Robin Murray
Town of Swan Hills: Elizabeth Krawiec
Town of Whitecourt: Serena Lapointe
Woodlands County: Dave Kusch

CARRIED

8.1.b. Resolution #2 (Ordinary Resolution) – Approval of Audited Financial Statements

Resolved by: **Seconded by:**

Be it resolved that the audited financial statements be accepted as presented

CARRIED

8.1.c. Resolution #3 (Ordinary Resolution) – To Select/Approve a Financial Auditing Firm to conduct the 2025/2026 Annual Financial Audit.

Resolved by: **Seconded by:**

Be it resolved that, shall be contracted as the official auditing firm to conduct the 2025/2026 Annual Financial Audit for Community Futures Yellowhead East.

CARRIED

8.1.d. Resolution #4 Amendment of Articles of Association

Resolved by: **Seconded by:**

IT IS HEREBY RESOLVED, by Special Resolution THAT the Members of Community Futures Yellowhead East (the "Company") agree to amend the Articles of Association of the Company and the existing Articles of Association be deleted in its entirety and be replaced with the Amended and Restated Articles presented to the Members at a meeting of the members held on June 18, 2025.

CARRIED

9) ELECTION OF EXECUTIVE COMMITTEE

9.0 Election of Executive Committee

Chair, Nick Gelych, to call nominations for the position of the Executive Committee.

Call Three times for further nominations from the floor for the individual positions.

Call for position nomination ceased:

a. Board Chair: nominated by , In by

b. Vice Chair nominated by , in by

c. Secretary nominated by , in by

d. Treasurer nominated by , in by

Motion # Moved by:

80

Motion to accept the following persons as elected, to serve as Executive Committee until their successors are elected or appointed.

CARRIED

10) ELECTION OF IRC CHAIR

10.0 Election of IRC Chair

IRC Chair, Marvin Schatz, to call for nominations for position of Chair of the IRC committee.

Vice Chair: to be elected and next regular board meeting – September 2025

Call Three times for further nominations from the floor

Call for nominations to cease:

a. IRC Chair: _____ nominated by _____, in by _____

10.1 Motion # _____ Moved by: _____

Motion to accept _____ as IRC Chair as elected.

CARRIED

ADJOURNMENT:

Motion # _____ Moved by _____

Moved to adjourn the 2025 AGM at:
June 2026

NEXT MEETING:

SIGNING AUTHORITY

Chair,

Secretary,

Alberta Beach Village Office

From: PSES Police Review Commission <PRC@gov.ab.ca>
Sent: June 4, 2025 9:55 AM
To: PSES Police Review Commission
Subject: Police Review Commission Status Update: May 13 - June 4, 2025
Attachments: 2025-06-04 - PRC Status Update.pdf

Hello,

Please see attached PRC Status Update for the period of May 13 - June 4, 2025.

Thank you,
The Police Review Commission Implementation Team

Classification: Protected A

Status Report

Reporting Period: May 13 to June 4, 2025

Police Review Commission

Goal:

Establish a new public agency under the Police Act for police complaints, investigations, and coordination of disciplinary hearings.

Timeline: December 2025

Next report due: June 23, 2025

Key accomplishments this period

Policy and Regulatory Development

- Work underway for the alternative dispute resolution processes and related policies.
- Met with Legislative Assembly Security Service and the Office of the Sergeant-at-Arms to discuss the expansion of ASIRT's mandate to include incidents involving peace officers and legislative security officers.

Engagement and Training

- Met with SafeRoads Alberta to understand adjudicator role and team structure, to help inform/reinforce options for the PRC's organizational design.
- Continued work on training development. Vendor provided first drafts of "Human Rights and Police Oversight" and "History of Policing in Canada" eLearning modules.
- Presented at the AFPA annual general meeting in Camrose.
- Lunch and learn with AACP membership regarding secondment opportunities with the PRC.
- Presented to Osgoode Law School on the impetus for and building of the PRC.
- Began production and customization of the PRC's Learning Management System (LMS).
- Presented at the Canadian Association of Law Libraries conference in Calgary.

Other

- Creative services vendor continues work on the PRC's visual identity.

Key activities planned next period

Policy and Regulatory Development

- Continue to build transition packages for police services and police commission.
- Continue development of the policy framework to support implementation of the PRC.
- Continue to define the PRC liaison function (within police services) and test with police services.

Operational Planning

- Case management system on track to be operational by July 2025 to support training.
- Explore business processes related to information transferring mechanisms from police services to the PRC.
- Recruitment for the Executive Director of Case Management and Resolution expected to begin during the next reporting period.
- Recruitment for other leadership and key positions will also start in the next period.

Engagement and Training

- Curriculum vendor continuing work on draft course content.
- Regular meeting of AAPG special purpose committee.
- Meeting with EPS on June 9 to discuss case management processes and PRC case management capabilities.
- Creative services vendor to begin development of PRC website while continuing visual identity work.

Other

- Indigenous liaison to start June 9.

Police Review Commission Milestones

Key Milestones

Reporting Period: May 13 to June 4, 2025

PRC Milestones	Anticipated Timeline*
Phase 1 recruitment for permanent PRC staff • Recruitment for Executive Director of Case Management and Resolution and other positions expected to begin in the next two weeks.	Early summer 2025
Case management system development	July 2025
Phase 2 recruitment for permanent PRC staff: Directors and key support positions	Late summer 2025
Updates to the Police Service Regulation Engagement, research and analysis is ongoing	By fall 2025
Policy manual Engagement, research and analysis is ongoing	Fall 2025
Phase 3 recruitment of PRC staff Recruitment will continue into 2026	Fall 2025
Edmonton and Calgary interim office occupancy	Fall 2025

*Timelines are based on available information and may shift as more information becomes available. Changes will be communicated.

Police Review Commission Acronym Glossary

- AACP- Alberta Association of Chiefs of Police
- AAPG- Alberta Association of Police Governance
- ADM- Assistant Deputy Minister
- ADR- Alternative Dispute Resolution
- AFPA- Alberta Federation of Police Association
- ALERT- Alberta Law Enforcement Response Teams
- ASIRT- Alberta Serious Incident Response Team
- CCRC- Civilian Review and Complaints Commission
- CEO- Chief Executive Officer
- CPS- Calgary Police Service
- ED- Executive Director
- EPS- Edmonton Police Service
- GIS- Geographic Information System mapping
- GoA- Government of Alberta
- IIO- Independent Investigation Office
- IST- Investigative Services Team (section within LEO)
- LEO- Law Enforcement Oversight Branch (Branch within PSES)
- LERB- Law Enforcement Review Board
- Level 1: Serious and sensitive incidents (currently handled by ASIRT). This level will also apply to Alberta peace officers.
- Level 2: Statutory complaints (offences specified in an act of Parliament or of the legislature) but do not meet the definition of "serious and sensitive."
- Level 3: Code of conduct complaints (currently code of conduct complaints as per the *Police Service Regulation*).
- Level 4: Unsatisfactory performance matters (to be logged by the PRC and returned to the police service of jurisdiction to manage).
- Level 5: Complaints regarding policy or services of a police service (to be logged by the PRC and returned to the police service of jurisdiction to manage).
- NPF- National Police Federation
- OAPSB- Ontario Association of Police Services Boards
- OIPRD- Office of the Independent Police Review Director (Ontario)
- OPCC- Office of the Police Complaint Commissioner
- PRC- Police Review Commission
- PS- Program Services (type of classification band within GoA)
- PSC- Public Service Commission
- PSD- Public Security Division
- PSES- Public Safety and Emergency Services Ministry
- PSIO- Alberta Provincial Security and Intelligence Office
- SME- Subject matter expert
- SSII- Strategy, Support and Integrated Initiatives (Division within PSES)
- SIU- Special Investigations Unit (Ontario)
- T&I- Ministry of Technology and Innovation

CC: Council ✓
Library Bd. ✓
Social Media ✓

Alberta Beach Village Office

From: Donna Kerr <dkerr@lsac.ca>
Sent: June 3, 2025 8:59 AM
Subject: Please complete/share this survey guiding the County Library Board's Plan of Service
Attachments: QR Code - LSACLB 2025 Survey.jpg; Graphic #1 - LSACLB 2025 Survey.jpg; Graphic #2 - LSACLB 2025 Survey.jpg; Poster #1 - LSACLB 2025 Survey.pdf; Poster #2 - LSACLB 2025 Survey.pdf

Good Morning!

The Lac Ste. Anne County Library Board is working on our 2025-2029 Plan of Service, and we want to hear from as many elected officials, library board members, library society members, library managers, library patrons, and the general public in our local area as we can!

The survey must be completed by June 15th, and will only take a few minutes. It is a simple QR code to get started.

This Bcc email includes members of the County Library Board, the six local Library Managers, the chair of the six local Library Boards/Societies, County Council, and the CAO/primary email address for all our municipal neighbors (Alberta Beach, Mayerthorpe, Onoway, and all the Summer Villages). We ask that all of you please share this with your Councils, Library Board/Society Members, library patrons, etc. as soon as possible, to ensure we get as much feedback as possible by the end of next week.

Remember this is open to all local residents, so including on as many social media platforms/websites as possible would be a great help! Attached are some graphics/posters for you to use – please print/email/post any or all of them. A post went out on the County’s Facebook page yesterday, so if it is easier to share that post within your own social media pages, that would be great as well.

Thank you in advance for taking to share this survey for us, and especially for taking a few minutes of your own time to complete it. We truly appreciate it!

Have a fantastic Tuesday!

Donna Kerr

Community Services Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Alberta Beach Village Office

From: Kelly Muir <
Sent: June 10, 2025 10:18 AM
To: Village of Alberta Beach
Subject: Fwd: Invitation
Attachments: Mâdawihitowin Blueberry Stage Schedule.pdf

Is this something that I should be attending?

----- Forwarded message -----

From: Jennifer Hamilton <jennifer@lsametis.com>
Date: Tue, Jun 10, 2025 at 9:34 AM
Subject: RE: Invitation
To: kellymuir@albertabeach.com <kellymuir@albertabeach.com>

Dear Mayor Muir,

We're pleased to share the schedule for the *Mâdawihitowin* event, attached.

If your schedule will permit you to attend, we wish to extend an invitation to offer words of greeting at our event. We have an opening at 11:30 am during the official welcome or could make time elsewhere in the schedule for you to offer some remarks.

Please don't hesitate to let us know if you are able to attend, and if so, your interest in providing a greeting.

We hope to see you there!

Best,



Jennifer Hamilton

Communications Specialist
Lac Ste. Anne Métis Community Association

Phone: (780) 591-5050
Cell: (587) 984-8605
Email: jennifer@lsametis.com

www.lsametis.com

This email (and any attachments) is intended for the named recipient(s) only, and may contain information that is privileged and/or confidential. Any distribution, use, or copying of this email or the information it contains by persons other than the intended recipient(s) is unauthorized. If you received this email in error, please advise the sender immediately by return email and delete this email.

From: Jennifer Hamilton
Sent: Tuesday, June 3, 2025 1:42 PM
To: kellymuir@albertabeach.com
Cc: Tracy Friedel <tracy@lsametis.com>
Subject: Invitation

Hello Mayor Muir,

On behalf of Lac Ste. Anne Métis Community Association (LSAMCA) leadership, please see the attached letter inviting you to attend our upcoming Mâmwahitowin summer event.

Best,



Jennifer Hamilton

Communications Specialist
Lac Ste. Anne Métis Community Association

Phone: (780) 591-5050
Cell: (587) 984-8605
Email: jennifer@lsametis.com

www.lsametis.com



Mâmwihitowin Summer Gathering

Blueberry Stage Schedule

If adverse weather conditions occur, performances will be relocated to the Spruce Grove Hall.

Performer	Performance	Start time	End time	Venue
Lars Callieou	Stage kickoff	11:00 a.m.	11:15 a.m.	Blueberry Stage
Brianna Lizotte	Performance	11:15 a.m.	12:00 a.m.	Blueberry Stage
Lars Callieou and Special Guests	Welcome Remarks	12:00 p.m.	12:15 p.m.	Blueberry Stage
Mary Stinchcombe	Performance	12:30 p.m.	1:00 p.m.	Blueberry Stage
Calvin Vollrath	Performance	1:15 p.m.	2:15 p.m.	Blueberry Stage
Nîpisiy	Performance	2:30 p.m.	3:15 p.m.	Blueberry Stage
Michelle & Lee Arcand with Ivy Brendsma	Performance	3:30 p.m.	4:15 p.m.	Blueberry Stage
Jess Lee with Calvin Vollrath & Country Swing	Performance	4:30 p.m.	5:30 p.m.	Blueberry Stage
Stirling John	Performance	5:45 p.m.	7:15 p.m.	Blueberry Stage
Lars Callieou	Closing Remarks	7:15 p.m.	7:20 p.m.	Blueberry Stage



Mâdawihitowin

Summer Gathering

MENU

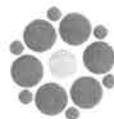


Saturday, July 26, 2025

11:00 a.m. – 8:00 p.m.

Heritage Park, Stony Plain, AB

Admission is free



About Mâdawihitowin

On July 26, Lac Ste. Anne Métis Community Association (LSAMCA) will host our second annual cultural event, *Mâdawihitowin*. In our Cree language, *Mâdawihitowin* means “a gathering of people” or “a bringing together of camps.” This event aims to showcase our

diverse and vibrant culture, including unique traditions, music, dance, and artistic talents. At this public gathering, attendees will have opportunities to engage in intercultural exchange and deepen their understanding of the distinct heritage and contributions of the Lac Ste. Anne Métis to contemporary Alberta society.



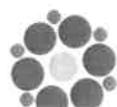
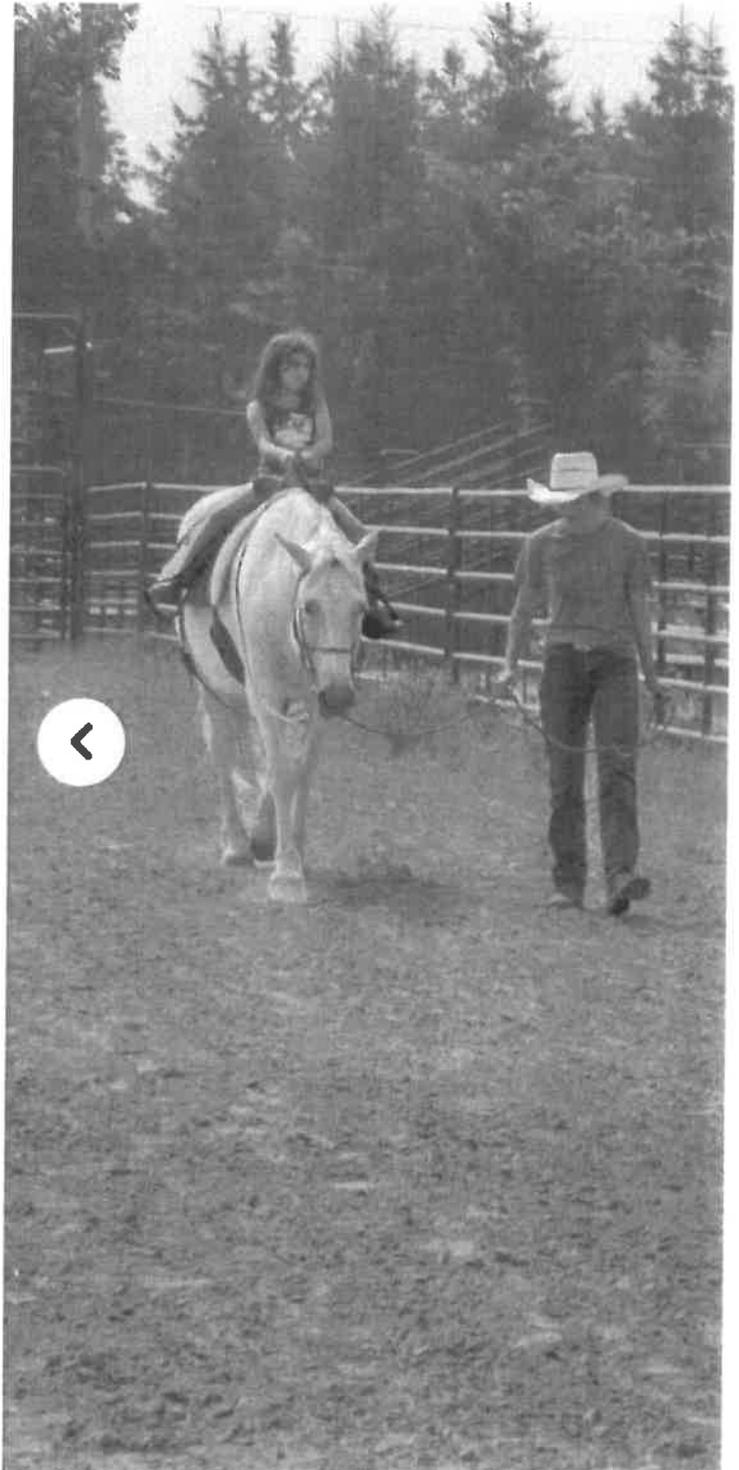
What to expect

Mānawhitowin is a celebration of culture, artistic expression, and community connection

Attendees can enjoy live performances by acclaimed Indigenous artists, explore a curated artisan market featuring Indigenous makers and experience demonstrations rooted in cultural tradition.

The free event is designed to be inclusive and family friendly, with children's activities throughout the afternoon and a variety of food vendors on site. Event experiences will be offered both indoors and out, with the Blueberry Stage performances relocating inside in the event of inclement weather or poor air quality.

Whether you come for the music, the stories, the art, or the connections, we promise that you'll leave with something meaningful.

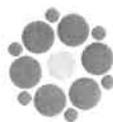


Blueberry Stage Performers



Should we experience inclement weather or poor air quality, the Blueberry Stage performances will be moved indoors

Blueberry Stage Schedule



Activities



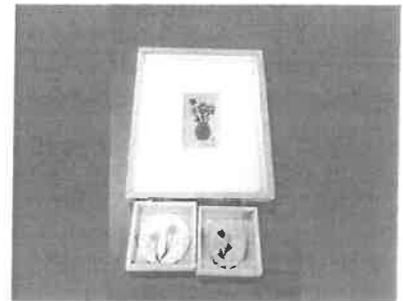
Arts & Crafts Demonstrations

The facilitator of this demonstration states: "Once I've gathered the ingredients (sweetgrass, cedar, balsam, bay leaf, tobacco, and sage) I carefully crush the fragrant herbs into a fine powder using a mortar and pestle, combining them with meticulously selected oils and raw ingredients. The result is a harmonious blend. Our soaps are scented with both fragrant and essential oils, creating a sensory journey with each use."



Horses in the Past & Today / Horseback Rides!

Join us for a full horseback adventure experience! Learn the essential skills of packing gear to horses for extended trips, for using on balance, and loading equipment safely and smoothly. There is also an opportunity for a slow-paced, guided horse ride.



Artisan Market



Horse & Wagon Rides!



Games and Activities for Young & Old



Cultural Exhibit

14.n

Alberta Beach Village Office

From: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>
Sent: June 4, 2025 12:32 PM
To: Alberta Police Funding Model Review
Subject: Police Funding Model Review: Survey Open June 4th – July 4th

Hello,

We are pleased to invite your participation in the Police Funding Model Review Survey. This survey will help us better understand the perspectives of communities and is an important part of developing actionable recommendations for fairness, shared fiscal responsibility, and sustainability.

The survey **will take about 20 minutes of your time** with questions focused on what is working well in the current model, what challenges exist and any suggested improvements or changes for the future you would like to see. We ask that you or a delegate from your team complete the survey to ensure the unique perspectives of your municipality are reflected.

To participate in the survey, please click on [this link](#).

The survey will be open from June 4th to July 4th. We encourage you to complete it at your earliest convenience.

Additionally, you can expect to receive an invitation to participate in a virtual focus group for additional input within the week. The focus groups will provide an opportunity to further discuss specific concerns, share experiences and discuss ideas. Your participation in these focus groups will complement the survey by providing richer, qualitative insights that are essential for refining and enhancing the Police Funding Model.

After collecting stakeholder feedback through the survey and other stakeholder engagement MNP will summarize the key findings and themes and report back to the Government of Alberta in a 'What We Heard Report'.

If you have any questions or need assistance, feel free to contact us at AlbertaPoliceFundingModelReview@mnt.ca.

Thank you for your time and valuable input.

Best regards,

Bri Thompson
CONSULTANT

mnt.ca



Member of Praxity, AISEB
Global Alliance of Independent Firms

94

Alberta Beach Village Office

From: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>
Sent: June 5, 2025 11:17 AM
To: Alberta Police Funding Model Review
Subject: Invitation: Police Funding Model Focus Group Session

Hello,

As communicated previously, the Government of Alberta has engaged MNP LLP (MNP), an independent accounting and consulting firm, to conduct a Police Funding Model review in line with the Government of Alberta's commitment in 2020. The review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability.

As an administrative leader for your municipality, you are invited to participate in a virtual focus group and contribute feedback on the Police Funding Model. Your perspective is important, and we are seeking to understand what works well with the current model, what concerns your municipality has with the model, and your suggested improvements or changes for the future. You are invited to either attend personally or to designate another member of your team who can communicate feedback on behalf of your municipality.

Focus groups will be conducted virtually via Microsoft Teams and are expected to include up to a maximum of 10 attendees to enable an in-depth conversation.

To participate in a focus group session, please use the following link to select a time that works best for you:

[Click Here to Register for a Focus Group Session](#)

Once you select your preferred date and time, please enter your name and email address, and submit the booking. Once booked, you will receive a confirmation email with the session details, including a calendar invite and a Microsoft Teams meeting link.

To ensure availability for all interested participants, we kindly ask that you book only one session time.

Should you have any questions or require assistance with your booking, please contact MNP at AlbertaPoliceFundingModelReview@mnt.ca.

Best regards,

Bri Thompson
CONSULTANT

mnt.ca



Alberta Beach Village Office

From: owner-fcgov@gov.ab.ca on behalf of GoA FOIP Program <goa.foip-program@gov.ab.ca>
Sent: June 12, 2025 4:02 AM
To: fcgov
Subject: Subject: Memo from Minister of Service Alberta and Red Tape Reduction regarding the Access to Information Act
Attachments: SARTR Min Memo - June 2025.pdf
Importance: High

Good morning,

Please find attached a memorandum from the Minister of Minister of Service Alberta and Red Tape Reduction regarding the *Access to Information Act*.

Thank you.

<https://www.alberta.ca/access-to-information-act>

Classification: Protected A

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

Memorandum

From: Dale Nally
Minister of Service Alberta and Red
Tape Reduction
103 Legislature Building

Our File Reference: 50402

Your File Reference:

Date: June 12, 2025

To: Public Bodies

Telephone: 780-422-6880

Subject: Proclamation of the Access to Information Act and Regulations

The *Access to Information Act* (ATIA) was proclaimed on June 11, 2025, along with its regulations. With the proclamation of the ATIA and its regulations, the *Freedom of Information and Protection of Privacy* (FOIP) Act has officially been repealed.

There are two regulations that establish the administrative and procedural requirements of the ATIA:

- Access to Information Regulation, authorized by the Lieutenant Governor in Council, which integrates access to information related provisions from the FOIP Regulation and incorporates new and revised provisions to provide clarity and outline additional information to support the updated legislative requirements under the ATIA.
- Designation of Public Bodies Regulation, under the authority of the Minister of Service Alberta and Red Tape Reduction, is a list of entities that may not definitively meet the requirements established in the ATIA definition of a “public body” and need to be explicitly designated (i.e., by name) as a public body in this regulation.

The ATIA and its regulations incorporate both existing provisions that were in the FOIP Act, as well as new or revised provisions that focus on increased clarity, regulatory accountability, and administrative updates.

To support public bodies and Albertans with the implementation of the new ATIA and regulations, Service Alberta and Red Tape Reduction has created an ATIA website at <https://alberta.ca/access-to-information-act>, which contains resources such as fact sheets, an ATIA Guide, and eCourses, as well as other resource materials regarding transitioning from the FOIP Act to the ATIA.

The Government of Alberta will also be hosting townhalls later this summer regarding this new act and regulations. A schedule for these townhalls will be provided at a later date.

Sincerely

Honourable Dale Nally
Minister of Service Alberta and Red Tape Reduction

Alberta Beach Village Office

From: darcy.paulichuk
Sent: May 26, 2025 3:38 PM
To: aboffice@albertabeach.com
Subject: S.V. of Sunset Point - Proposed Walking Trail Connection Improvement 42nd Street
Attachments: Proposed Improvement Work Location.jpg

On behalf of the Summer Village of Sunset Point, I am requesting permission to improvement the Pedestrian Trail connection located on 42nd Street, just east of 47th Avenue within the Village of Alberta Beach. Please see attached Location Sketch.

The proposed work, to be completed by the Contractor hired by the Village of Sunset Point includes the following:

- temporary remove guardrail and signing.
- remove of some small brush and grass/topsoil
- install 600mm corrugated steel pipe culvert in the ditch including rip rap around the edges and aprons
- re-grade the approach grade of the pedestrian trail so it is flatter and more direct onto 42nd Street
- place some light gravel on the trail surface
- re-install the guardrail and signing
- re-seeding any disturbed areas
- clean up any mess or soil on the roadway.

We are looking for the Village's permission to complete this improvement work. All costs for this work will be paid for by the Summer Village of Sunset Point.

Thank you.

Darcy Paulichuk, P. Eng.
D&A Paulichuk Consulting Ltd.
20834 – 96A Avenue NW
Edmonton, AB, T5T 4E7
Phone: (780) 705-7100, Cell: (780) 246-7100



99

Alberta Beach Village Office

From: Marlene Walsh <cao@valquentin.ca>
Sent: June 6, 2025 8:35 AM
To: MA Alberta Community Partnership
Cc: Mike Andrews; Alberta Beach Village Office; Kathy Dion; Matthew Ferris - Summer Village of Sunset Point
Subject: Re: Alberta Community Partnership Unilateral Amendment (Project # 2223-IC-50 ; File # 04111-V42)
Attachments: Unilateral Amendment Letter Val Quentin 2223-IC-50.pdf

Good Morning Cindy

Attached is the signed copy of the Unilateral Amendment Letter for the Alberta Community Partnership (ACP - Intermunicipal Collaboration Component Time Extension - Project 2223-IC-50.

Thank you for your assistance with this matter.

Kind Regards

Marlene Walsh
Chief Administrative Officer
Summer Village of Val Quentin
ph: 780 668 3182
valquentin.ca

On Fri, Jun 6, 2025 at 7:28 AM MA Alberta Community Partnership <acp.grants@gov.ab.ca> wrote:

Hello,

Please see the attached letter regarding your request for a time extension for the Summer Village of Val Quentin's Water for Life: Potable Water Distribution Feasibility Study project, funded by the 2223-IC - Intermunicipal Collaboration ACP.

The amendment process for time extensions has been updated. Requests for an extension of the project completion date will now be processed through a unilateral amendment to the conditional grant agreement, removing the need for an amending conditional grant agreement. Approval of time extension requests will now be indicated via approval letter only.

100

Please sign and date the attached letter and return a copy of the signed letter within two weeks by way of return email. This indicates your agreement, and a copy will be placed on our file.

Sincerely,

Cindy Dunn

Grant Advisor, Provincial Regional and Operating Programs

Municipal Affairs, Government of Alberta

Email: Cindy.dunn@gov.ab.ca

Toll-free #1-800-310-0000

 Alberta Municipal Affairs

In the spirit of Truth and Reconciliation, we gather, live, and work on Treaty 6 lands, the customary and traditional lands of the Indigenous Peoples of this territory.

Classification: Protected A

Batch No.: AM00360

June 06, 2025

Marlene Walsh
Chief Administrative Officer
Summer Village of Val Quentin
Box 3115
Spruce Grove AB T7X 3A4
E-mail: cao@valquentin.ca

Dear Ms. Walsh:

**Re: Alberta Community Partnership (ACP) –Intermunicipal Collaboration Component
Time Extension – Project No. 2223-IC-50**

This letter regards a time extension amendment as requested by you for the Summer Village of Val Quentin Water for Life: Potable Water Distribution Feasibility Study project, funded by an ACP grant of \$200,000.

On behalf of the ministry, the extension of the project completion date from 31-Dec-2024 to 31-Dec-2025 has been approved. Please indicate your agreement with this amendment by signing where indicated and returning a copy of this letter.

Except for the amendment specified above, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.

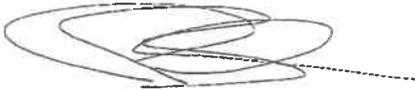
We recognize the municipality's commitment to the project and strongly encourage the Summer Village of Val Quentin to complete it by December 31, 2025, as future time extensions may not be granted. If the reporting requirements of the conditional grant agreement are not met, the Minister may request the return of grant funds per clause 2(k)t.

I look forward to learning of the successful completion of the project.

.../2

If you have any questions or concerns, please contact Cindy Dunn at 780422-9377 (toll-free 310-0000), or email eco.grants@gov.ab.ca.

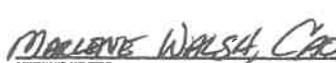
Yours truly,



Ryan Barber
Manager, Provincial Regional and Operating Programs

Agreed


DULY AUTHORIZED BOARD OFFICER
SUMMER VILLAGE OF VAL QUENTIN

 PRINT NAME AND TITLE  DATE

Alberta Beach Village Office

From: Marlene Walsh <cao@valquentin.ca>
Sent: June 9, 2025 10:43 AM
To: undisclosed-recipients:
Subject: Invitation: 8th Annual Picnic in the Park - Summer Village of Val Quentin

Good Morning

Once again, the Council members for the Summer Village of Val Quentin would like to cordially invite your Council members to join us at the 8th Annual Picnic in the Park being planned for Saturday, July 12, 2025 from Noon to 3 PM.

We are looking forward to celebrating with our regional partners, residents and neighbors at this Community Event!



Warm regards

104

Alberta Beach Village Office

From: WILD Water Commission <wildwatercommission@gmail.com>
Sent: June 9, 2025 11:42 AM
To: Jennifer Thompson; Alberta Beach; Summer Village West Cove; Robert McGowan; Neil Jamieson; tcourt@lsac.ca; Yellowstone Office; Samantha Alexis; robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com; cao@rosshaven.ca; svseba@telusplanet.net; Wendy CAO- Castle Island; cao@svnakamun.com; Summer Village Administration; svsunrisebeach@wildwillowenterprises.com; cao@valquentin.ca; cao@lakeview.ca; Sunset Point Office; emily@milestonemunicipalservices.ca
Subject: Water Demand Management Measure A - Effective Immediately

June 9, 2025

Dear Members:

Re: WILD Water Commission - Water Demand Management Measure A - Effective Immediately

Please be advised that a **Measure A Water Restriction** is now in effect. This restriction has been initiated by the capital region system and impacts all stakeholders, including the WILD Water Commission membership. The restriction requires a ban on non-essential potable water use for all **municipal operations**. The ban is expected to last until we receive some relief in the form of rainfall. Warm weather and dry conditions are causing increased demand on the regional system and stressing the system's ability to meet recommended draw rates during peak times.

In keeping with the effort of our regional partners, please restrict non-essential potable water use drawn from the WILD Water System by immediately suspending the following activities in your municipality:

- Water main flushing
- Sewer main flushing
- Fire-fighting training
- Street sweeping
- Irrigation
- Fleet vehicle washing (including buses)
- Other non-essential water use (non-essential use is defined by all water not used for human consumption)

At this time, the restriction does not include limitations to residential or commercial uses. We will update members with additional information or any changes in the status of this restriction as the situation develops.

As always, thank you for your cooperation in addressing the matter.

Operations Team

WILD Water Commission

780-499-7832 (Operations)

780-967-0271 (Office)

Alberta Beach Village Office

From: Executive Director <admin@aapg.ca>
Sent: June 13, 2025 9:24 AM
To: Executive Director
Subject: Minutes of the PRC Implementation Team - AAPG Special Committee
Attachments: AAPG SPC Meeting - June 3 2025 - Meeting Minutes.pdf

Members,

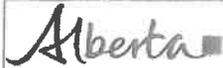
You may recall earlier this year AAPG member representatives were recruited to form a Special Purpose Advisory Committee to the Police Review Commission Implementation Team. This committee was struck and has made their way through most of the on-boarding process, so we are now sharing the Minutes of their most recent meeting for your information (see attached).

To Clarify:

- AAPG has already been forwarding the semi-monthly "Update Report" on the activities of the Police Review Commission Implementation Team.
- This document is Minutes of the AAPG Special Purpose Committee.

Enjoy your weekend!

Victoria Chester
Executive Director
Alberta Association of Police Governance
587-892-7874
www.aapg.ca



AAPG SPC Meeting

Meeting Record

DATE
June 3, 2025

TIME
9:00 AM

LOCATION
Virtual – MS Teams

Meeting Objectives	Welcome, SPC role and purpose alignment (discussion), complaints against the chief (discussion/feedback), suggestions for next meeting
---------------------------	--

Attendees	Jason van Rassel, Manager, Engagement and Change Management (PRC)	Carly Firth, Police Commissioner, Taber Municipal Police Commission / Taber Town Council
	Coralee Halter, Engagement and Training Coordinator (PRC)	Deborah Petriuk, Public Complaint Director / Legal Counsel, Calgary Police Commission
	Taimoor Tahir, Policy Analyst (PRC)	Malcolm Kirkland, Police Commissioner, Camrose Police Service
	Sandra Jacobi, Special Policing Advisor (PRC)	Miles Thorson, Police Commissioner, Medicine Hat Police Commission
	Heather Spicer, Special Governance Advisor (PRC)	Onyinye Chukwunyerenna, Commission Member, Medicine Hat Police Commission
	Wendy Moshuk, Director, Director, Contract Policing & Policing Oversight (LEO)	Terry Noble, Committee Member, Fort Saskatchewan Policing Committee
	Bradley Twin, Police Commissioner, Lakeshore Regional Police Service	

Regrets	Jessica Thomson, Acting Executive Director (PRC)	Kristin Kalmbach, Public Complaints Director, St. Albert Policing Committee
	Stacey Bronsch, Acting Director, Policy and Change Management (PRC)	Timothy Burnham, Police Commissioner, Grande Prairie Police Commission / Member, Grande Prairie RCMP Policing Committee
	Doug Thornton, Police Commissioner, Lethbridge Police Commission	Shazia Amiri, Police Commissioner - Vice Chair, Edmonton Police Commission

Agenda item #1. a):

Discussion	Welcome (Heather Spicer) <ul style="list-style-type: none"> Welcomed members and outlined the purpose of the meeting.
-------------------	---

Agenda item #1. b):

Discussion	SPC role and purpose alignment (discussion) <ul style="list-style-type: none"> Terry Noble shared concerns raised about inconsistent attendance and the need for clarity on the committee's purpose. Heather Spicer clarified: <ul style="list-style-type: none"> The SPC mirrors a similar committee with the Alberta Association of Chiefs of Police. Its role is to support stakeholder engagement and provide feedback on implementation of regulations, policy, and organizational structure.
-------------------	--

	<ul style="list-style-type: none"> - Membership is flexible; AAPG can replace members as needed. - Meeting frequency (currently every six weeks) is open to adjustment. • Jason van Rassel emphasized the committee is expected to operate beyond December 2025, aligning with a two-year transition period. • Jason van Rassel stated a "What We Heard" document or summary in development to summarize engagement input as part of the implementation teams commitment to transparency and responsiveness. 										
Actions	<table border="1"> <thead> <tr> <th>Description</th> <th>Assigned To</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> • Survey members on preferred meeting frequency and timing • Improve agenda distribution timelines </td> <td>Heather Spicer – before next scheduled AAPG SPC meeting</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Follow up with AAPG leadership on committee participation and structure </td> <td>Heather Spicer – before next AAPG board meeting</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Circulate meeting summaries with clear invitation for feedback </td> <td>Heather Spicer – ongoing</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Continue development of "What We Heard" document or summary </td> <td>Jason van Rassel – pending internal approval</td> </tr> </tbody> </table>	Description	Assigned To	<ul style="list-style-type: none"> • Survey members on preferred meeting frequency and timing • Improve agenda distribution timelines 	Heather Spicer – before next scheduled AAPG SPC meeting	<ul style="list-style-type: none"> • Follow up with AAPG leadership on committee participation and structure 	Heather Spicer – before next AAPG board meeting	<ul style="list-style-type: none"> • Circulate meeting summaries with clear invitation for feedback 	Heather Spicer – ongoing	<ul style="list-style-type: none"> • Continue development of "What We Heard" document or summary 	Jason van Rassel – pending internal approval
Description	Assigned To										
<ul style="list-style-type: none"> • Survey members on preferred meeting frequency and timing • Improve agenda distribution timelines 	Heather Spicer – before next scheduled AAPG SPC meeting										
<ul style="list-style-type: none"> • Follow up with AAPG leadership on committee participation and structure 	Heather Spicer – before next AAPG board meeting										
<ul style="list-style-type: none"> • Circulate meeting summaries with clear invitation for feedback 	Heather Spicer – ongoing										
<ul style="list-style-type: none"> • Continue development of "What We Heard" document or summary 	Jason van Rassel – pending internal approval										

Agenda item #1. c):

Discussion	<p>Complaints against the chief (discussion/feedback)</p> <ul style="list-style-type: none"> • Current vs future state overview <ul style="list-style-type: none"> - <i>Current state:</i> Complaints received by Commission, Commission conducts threshold analysis and refers to Minister if needed, Commission manages investigation and outcome communication. - <i>Future state:</i> Complaints received via PRC portal, PRC CEO notifies Commission promptly (method TBD), PRC handles complaint (dismiss, ADR, or investigation), PRC reports to Commission every 60 days; open communication encouraged, PRC CEO decides outcome and communicates to all parties, Commission manages service impacts. • Portal Access: Commissions may act as agents to file complaints. • Communication: Flexibility in how PRC communicates with Commissions (e.g., phone, letter, email). • Local Resolution: Will remain an option for low-level complaints. Need for: <ul style="list-style-type: none"> - Clear criteria (e.g., incivility vs. misconduct). - Record-keeping practices. - Referral process if resolution fails. • Resignation/Retirement: PRC may retain jurisdiction for serious matters; 5-year record retention. • Transparency: Survey results show support for conditional release of hearing records; policy under development. • RCMP Parallelism: Discussion on aligning PRC processes with RCMP governance, especially during transitions (e.g., Grande Prairie). 								
Actions	<table border="1"> <thead> <tr> <th>Description</th> <th>Assigned To</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> • Gather feedback on local resolution practices and complaints against Chiefs </td> <td>Assigned to committee members to bring back for next meeting</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Develop guidance on local resolution (criteria, record-keeping, referral process) </td> <td>Assigned to PRC staff – in-progress and ongoing</td> </tr> <tr> <td> <ul style="list-style-type: none"> • Research and finalize policy on public access to disciplinary decisions </td> <td>Assigned to PRC staff to bring back in the fall</td> </tr> </tbody> </table>	Description	Assigned To	<ul style="list-style-type: none"> • Gather feedback on local resolution practices and complaints against Chiefs 	Assigned to committee members to bring back for next meeting	<ul style="list-style-type: none"> • Develop guidance on local resolution (criteria, record-keeping, referral process) 	Assigned to PRC staff – in-progress and ongoing	<ul style="list-style-type: none"> • Research and finalize policy on public access to disciplinary decisions 	Assigned to PRC staff to bring back in the fall
Description	Assigned To								
<ul style="list-style-type: none"> • Gather feedback on local resolution practices and complaints against Chiefs 	Assigned to committee members to bring back for next meeting								
<ul style="list-style-type: none"> • Develop guidance on local resolution (criteria, record-keeping, referral process) 	Assigned to PRC staff – in-progress and ongoing								
<ul style="list-style-type: none"> • Research and finalize policy on public access to disciplinary decisions 	Assigned to PRC staff to bring back in the fall								

	<ul style="list-style-type: none"> Ensure continuity of feedback and learning for RCMP governance transitions 	Wendy Moshuk & Terry Noble – ongoing collaboration
	<ul style="list-style-type: none"> Gather feedback on local resolution practices and complaints against chiefs 	Assigned to committee members – follow-up via email or next meeting

Agenda item #1. d):

Discussion	Next meeting (suggestions for discussion at next meeting)	
Actions	Description	Assigned To
	<ul style="list-style-type: none"> Schedule future meetings to continue discussions on local resolution, evidence sharing, and information sharing. 	Assigned to PRC staff to bring back for next meeting

Ongoing agenda item:

Discussion	Adjourn	
Actions	Description	Assigned To
	<ul style="list-style-type: none"> Agenda: To be sent in advance with topics for discussion. 	Assigned to Heather Spicer to be completed prior to next meeting



June 7th, 2025

The Alberta Beach & District Agricultural Society is looking for the donations of prizes for the 51st Polynesian Days festivities August 1st- 4th. We hope that you can help us with this request, as we rely on our great community to help, so we can continue to host this event.

Sincerely

Sherrie Westerlund

Polynesian Days Coordinator

sherriewesterlund@gmail.com

780 915-5967

- Coloring contest -
- Scavenger hunt -
- Buisness contest.

Alberta Beach Village Office

From: Sherrie Westerlund <sherriewesterlund@gmail.com>
Sent: June 6, 2025 2:38 PM
To: Alberta Beach Village Office; k.dion@valquentin.ca; office@sunsetpoint.ca;
cao@valquentin.ca
Subject: Polydays Parade

Hello everyone, I am just sending out the 2025 parade form for anyone who wishes to participate.

Sincerely
Sherrie Westerlund



2025 Polynesian Days Parade Entry Form

Sponsored by the Alberta Beach Farmers' Market

Saturday, August 2nd, 2025

Note the timings: Assembly at the Agliplex parking lot at 11:00 a.m. Judging starts at 12:00 p.m. Parade rolls at 1:00 p.m.

Name of Entrant: _____

Responsible Person: _____

Mailing Address: _____ Postal Code: _____

City of Town: _____ Phone: _____

Email: _____

Description of Entry (Float, walking, vehicle, etc): _____

Number of Participants: _____

Please describe your entry so we are able to categorize it accurately: _____

I acknowledge that parade events like this one always involve some risk of injury. I am voluntarily participating in this parade despite that risk, and I am assuming that risk. I also agree to ensure that all persons participating in this parade entry conduct themselves safely and with due regard to the safety of others, including spectators.

Signed: _____ Date: _____

2025 Parade Guidelines

- 1. All participants are required to use caution in participating in the parade activities.
- 2. No alcohol is permitted.
- 3. Use of water guns, water balloons and water canons is prohibited.

For more information, please contact Sherrie Westerlund at 780-915-5967
Submit your entry for my email to sherriewesterlund@gmail.com

113

Alberta Beach Village Office

From: Kelly Muir
Sent: June 12, 2025 11:45 AM
To: Alberta Beach Village Office
Subject: Fwd: Invitation: Police Funding Model Review Engagement Session

FYI

Sent from my iPhone

Begin forwarded message:

From: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>
Date: June 12, 2025 at 9:27:09 AM MDT
To: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnt.ca>
Subject: Invitation: Police Funding Model Review Engagement Session

Hello,

As you have been made aware, the Government of Alberta has engaged MNP LLP (MNP), an independent accounting and consulting firm, to conduct a Police Funding Model review in line with the Government of Alberta commitment in 2020. The review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability.

As an elected representative for a municipality impacted by the current Police Funding Model, you are invited to attend an in-person regional engagement session to share your feedback on the current model and provide input on changes for the future. You are invited to attend one of the following engagement sessions:

- 1. June 26th, 2:00 pm – 4:30 pm in Red Deer at Westerner Park, Frontier Room (4847A 19 Street, Red Deer)
- 2. July 3rd, 1:30 pm – 4:00 pm via Virtual Meeting

An additional session is being considered in Calgary on July 2nd from 1:00 pm to 3:30 pm with the venue to be confirmed. If this session timing and location works better for you, please indicate your interest in this session in your email response.

To confirm your attendance or designated attendee, please RSVP to MNP by indicating your desired session at AlbertaPoliceFundingModelReview@mnt.ca.

Sessions will include remarks by an elected representative from the Government of Alberta and a breakout session with time dedicated to receiving feedback on the current police funding model from all attendees, identifying concerns with the model, and suggesting improvements or changes for the future.

To provide an opportunity for all municipalities to contribute input, this invitation is extended to yourself, or one representative from your municipality who can contribute feedback on behalf of your municipality to attend one session.

114

Other opportunities to provide feedback include completing the Police Funding Model Review Survey, open until July 4th, 11:59 pm. **To participate in the survey, please click on [this link](#).**

Best regards,

Bri Thompson
CONSULTANT

mnp.ca



This email and any accompanying attachments contain confidential information and may be protected by legal privilege. It is intended only for the individual or entity named above. Any dissemination or action taken in reliance on this email or attachments by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you believe you have received this message in error, please delete it from your systems and contact the sender by return email. In compliance with Canada's Anti-spam legislation (CASL), if you do not wish to receive further electronic communications from MNP, please reply to this email with "REMOVE ME" in the subject line.

15.d

Alberta Beach Village Office

From: Jill Moore
Sent: June 10, 2025 1:41 PM
To: aboffice@albertabeach.com
Subject: Michael Moore Memorial

Hello,

My name is Jill Moore (Ladouceur), and I am the sister of the late Michael Moore. I am reaching out today to discuss the idea of putting a memorial plaque up for my brother, Michael Moore that was tragically killed on Sunday, February 16, 2025. It has taken me some time and courage to finally be able to reach out to write this email. Typically there are crosses on the sides of roads when someone is killed in a tragic accident, but this is not possible on the lake. We are open to a location that you feel would be appropriate for such a memorial should it be approved at council.

I have also attached a plaque 12" x 6" that we would like to use, if you do not feel this plaque is appropriate, we are flexible.

Thank you so much in advance for your time and consideration to our request,

Moore family
(Jill, Greg Moore)

116

In Loving Memory of

Michael Moore

*January 14,
1984*



*February 16,
2025*

Beloved son, brother, father, nephew, friend. Loved family, racing, fishing, hunting, and camping!



Alberta Beach

RFD - Request for Decision

Date: June 17, 2025
To: Alberta Beach Council
From: CAO Kathy Skwarchuk

Topic: Meeting Cancellations

Regarding: July 2025 Round Table Meeting & Regular Council Meeting

Background:

At previous Round Table and Council meetings, Council had mentioned cancelling the July Round Table meeting as well as the Regular Council meeting due to vacation schedules, however no decision was made. Council requested that the CAO include this item on the June Council meeting agenda for further discussion.

Request:

That Council discuss the meeting schedule for July 2025, and decide whether the Round Table Meeting scheduled for July 8th, 2025 and/or the Regular Council Meeting scheduled for July 15th, 2025 will be cancelled.

Reason:

Due to vacation schedules Council may consider cancelling the July 2025 Council meetings.

Attachments:

N/A

Recommendation:

Request a motion of Council that the Round Table Meeting scheduled for July 8th, 2025 and the Regular Council Meeting scheduled for July 15th, 2025 be cancelled due to vacation schedules; or Council may choose to only cancel one of the meetings; or Council may choose not to cancel the meetings and therefore no motion would be required.